

SPARK Interdisciplinary Projects Incubator Grant Agreement

Faculty Names:

Project Title:

Amount Awarded for the pair:

The SPARK Interdisciplinary Projects Incubator is a pilot grant program, funded jointly by SPARK, the Teaching Center, and the Bell Core. It is designed to support Belmont University faculty pairs in developing collaborative, interdisciplinary work for students, whether as a single class assignment or a semester-long project. The program is intended to help faculty explore creative, cross-disciplinary connections and to serve as an incubator for the future of interdisciplinary teaching at Belmont.

This Grant Agreement is made between the SPARK Interdisciplinary Projects Incubator Committee and the faculty pair named above. By accepting SPARK Incubator grant funds, the grantees agree to the following terms and conditions.

1. Award Amount and Availability of Funds

- The total award amount up to \$500 per faculty member, for a combined total of up to \$1,000 per collaborative pair, as confirmed in the grantees' award notification.
- Funds will be made available immediately upon execution of this Agreement.
- No expenditures may be incurred prior to the execution of this Agreement, and all project work should be completed within the academic year of the award.
- All expenditures must comply with University policies and the approved project budget.

2. Reporting Requirements

The grantees will be required to submit occasional surveys (to be developed), assessing

- How the collaboration took shape and how funds were used
- How the project was integrated into the classroom or student experience
- Lessons learned and any ideas for how the project could inform future interdisciplinary work at Belmont

3. Budget and Allowable Modifications

- The total award amount cannot be changed.
- Funds may be used flexibly across materials, experiences, speakers, and books, provided spending stays consistent with the approved project.
- Funds cannot be used for faculty or student stipends.
- Any significant change in how funds will be used should be discussed with the SPARK Incubator Committee before the related expenditures are incurred.
- All spending must remain consistent with the project's approved scope and University policy.

4. Communications, Storytelling, and Publicity

- The projects funded through this grant must be presented at the 2027 SPARK Symposium.
- Additionally, grantees may be asked to collaborate with University Marketing and Communications for storytelling, publicity, and institutional promotion related to the project.
- The University reserves the right to highlight the project in institutional communications.

5. Compliance

The Grantees agree to comply with all applicable University policies and any conditions tied to the program's funding sources (SPARK, the Teaching Center, and the Bell Core).

6. Termination

The SPARK Incubator Committee reserves the right to terminate this Agreement if:

- Funds are misused or spent outside the approved period,
- The project deviates substantially from the approved scope without authorization.

7. Acceptance of Terms

By accepting SPARK Incubator grant funds, the Grantees acknowledge and agree to all terms outlined in this Agreement.

SPARK Incubator Committee Representative

Print Name: Title:

Faculty Grantee 1

Print Name: Department:

Faculty Grantee 2

Print Name: Department: