

## GENERAL INFORMATION ABOUT STUDENT VISAS for SPAIN

*(Updated March 13th – 2006 AND Adapted from the Spanish Consulate site 10/04/2006)*

**I. Short stay (90 day maximum): NO visa is required for US passport-holders**, as well as for some other nationalities.

**II. Long stay (more than 90 days):** A visa is required.

STUDENT VISAS may be applied for, at the discretion of the student, either at the consulate with jurisdiction over his/her state of permanent residence or at the consulate with jurisdiction over the state where he/she is attending school.

It is strongly recommended to apply as soon as possible—as **early as three months in advance or earlier**—to allow enough processing time. Applications will **not** be accepted, in principle, **less than 4 weeks** before the date of departure. THERE IS NO “RUSH” OR EXPEDITED SERVICE.

**YOU MAY WORK WITH THE CONSULATE OF YOUR UNIVERSITY’S ADDRESS (NEW ORLEANS) OR WITH YOUR HOME RESIDENCE. SEE THE FOLLOWING WEBSITE FOR A LIST OF SPANISH CONSULATES/REGIONS**

<http://www.mae.es/Embajadas/Washington/en/MenuPpal/Servicios+Consulares/>

## **FOR SPANISH CONSULATE IN NEW ORLEANS**

STUDENT VISA APPLICATIONS ARE ACCEPTED BY FED EX (OR IN PERSON)

VISA

**STUDENT VISAS MUST ALWAYS BE PICKED UP IN PERSON BY THE APPLICANT OR A LEGAL REPRESENTATIVE WITH POWER OF ATTORNEY**

**All documents must be presented at the same time.** If any of the required documents is missing, the application will not be accepted. If the documentation presented is complete and correct, the passport with the affixed visa should normally be ready for pick-up within **4 to 8 weeks**.

**Make photocopies of the documents** you present at the Consulate before applying. The Consulate does not return the original documents, nor makes photocopies of your documents. The Consular Administration has authority to evaluate and request additional documents—the

submission of which does not guarantee the issuance of a visa—as well as to request a personal interview. On the visa, note the order of dates in Europe: day/month/year. As a general rule, a student visa does not allow the student to work.

## **REQUIREMENTS**

To apply for a student visa you should provide this office with **ALL** of the following (**all documents must be originals** unless indicated otherwise):

1. **Schengen Visa Application Form, plus** (US Citizens: 1 PHOTOCOPY; Non-US Citizens: 3 PHOTOCOPIES). Before being copied, the form must be **signed** and filled out in print. Illegible or incomplete forms cannot be accepted. Information on **date of arrival** and **departure** from Spain in #30 and #31 are essential.

## **[DOWNLOAD THE SCHENGEN VISA APPLICATION FORM](#)**

In order to view and open this file you must have the latest Acrobat Reader



2. US citizens: Original **Passport** signed by the bearer and still valid for at least 1 more year from the date of application, with at least one blank page to affix the visa.  
Non-US citizens: Foreign **Passport** signed by the bearer and still valid for at least 1 more year from the date of application, with at least one blank page to affix the visa, plus “Alien Registration Card” or a U.S. Visa with I-20 / IAP-66.
3. Proof of residence in this Consulate’s jurisdiction: Photocopy of **ONE** of the following: **U.S. Driver’s License, U.S. State ID Card, Voter’s Registration Card, current Student ID or proof of registration issued by school or university.**
4. **Recent standard passport-size photographs**: US citizens: 2 photos; Non-US citizens: 4 photos. **Staple** one photograph to each visa form.
5. **Proof of admission** to Spanish Academic Center as a full-time student, from the Spanish Center or U.S program, indicating nature of studies and registration number of the center of studies with the Ministry of Education (if not registered, state so)
6. **Proof of financial means** for the period of stay in Spain, at a minimum rate of \$500.00 per month. Proof could be:
  - Letter from the Institution organizing the studies stating educational and living expenses have been paid for in advance, or
  - Notarized letter of parents/custodians, assuming financial responsibility while student is in Spain, or
  - Current statement of student’s bank account.
7. **Proof of Medical/Accidental Insurance with international coverage**, for the intended period of stay in Spain.
8. **Medical Statement**: a doctor’s recent statement (issued within 3 months from the application date), on doctor’s or medical center’s letterhead, indicating that the student has been examined and found in good physical and mental health to travel and study abroad.
9. **Non-refundable visa processing fee. Money Order** payable to the Consulate General of Spain or **cash** (exact change). **Personal checks cannot be accepted.** US citizens: \$100.00. Non-US citizens: \$72.36.

10. If period of study in Spain is **longer than 6 months, Certificate (s) by Police authorities** of ALL PLACES where applicant resided during the last five years, as to the **absence of police record**. If the country is not the U.S., the certificate must be legalized by the Spanish Consulate in that country. You will be issued a 90 day visa with one entry, and once in Spain, you will have to request –within a month upon arrival– from the Spanish Police, an authorization to extend your stay until completion of studies, and the pertinent ID card.

If the period of study is **less than 6 months, no Police Certificate is needed**. The visa will be issued for 6 months with multiple entries and will allow the student to stay in Spain for the duration of studies up to 6 months.

11. **For applicants under 18 years of age**, a notarized authorization from both parents, with the Apostille of the Hague Convention (contact the Secretary of State for your state of residency) and a copy of the applicant's birth certificate showing parents' names.

## **FOR SPANISH CONSULATE IN CHICAGO**

**STUDENT VISA APPLICATIONS ARE ACCEPTED BY APPOINTMENT ONLY (FROM APRIL 2006 through AUGUST 2006 and from OCTOBER 2006 through DECEMBER 2006)**. Appointments may be made by telephone or e-mail and must be made individually by the student or his/her legal representative. WHEN REQUESTING AN APPOINTMENT BY E-MAIL, GIVE FULL NAME AND TELEPHONE NUMBER.

**VISA**

### **APPLICATIONS CANNOT BE ACCEPTED BY MAIL, NOR RETURNED BY MAIL**

Student visas **must be applied for in person or by a legal representative** who presents his/her identification and a written notarized authorization from the applicant. The authorization must indicate the name and passport number of the applicant and the name and document number (e.g. driver's license number or passport number) of the person dropping off the application.

Study Abroad Program Directors and/or Coordinators may request authorization from this Consulate to act as legal representatives for their whole group of students. Priority will be given to those visa applications when submitted in a group by a program representative, provided the applications are presented more than one month prior to the departure date.

**STUDENT VISAS MUST ALWAYS BE PICKED UP IN PERSON BY THE APPLICANT. Study Abroad Program Directors may request/provide additional information on this matter.**

**No telephone consultations** can be attended by this office regarding the visa processing status. About **3 weeks after** applying for the visa, the status of the visa may be checked by email at [conspainchicago@sbcglobal.net](mailto:conspainchicago@sbcglobal.net). Please indicate: first and last names, nationality and student visa.