Belmont University

Documentation Guidelines for Physical, Systemic, or Health Related Disabilities
www.belmont.edu/disability

Appropriate documentation should be typed on your medical provider’s letterhead, dated and signed and include the following information.

- A diagnostic statement identifying the disability, the date of the current diagnostic evaluation, and the date of the original diagnosis
- A description of the functional impact of the disability
- List any treatments, medications, and/or assistive devices or services currently prescribed.
- A description of the expected progression or stability of the impact of the disability over time
- Recommendations for disability accommodations, adaptive devices, assistive services, and support services with accompanying rationale
- The name, title, and professional credentials of the diagnostician.

Note: An IEP (Individualized Education Program) or a 504 Plan are not considered sufficient for the purpose of diagnosis.

Forward to: Office of the Dean of Students
    Disability Services Office
    Belmont University
    1900 Belmont Boulevard
    Nashville, TN 37212-3757
    Or Fax: 615-460-6497