Table of Contents

Important Dates to Remember .......................................................................................................................... 1
2019–20 Undergraduate Cost Estimator ........................................................................................................... 2
Undergraduate Semester Budget Worksheet .................................................................................................... 3
2019–20 Graduate Cost Estimator .................................................................................................................. 4
Graduate Semester Budget Worksheet ............................................................................................................ 5
Payment Information ........................................................................................................................................ 6
Tuition Management Systems (TMS) .................................................................................................................. 7
Financial Aid Information .................................................................................................................................. 8
Satisfactory Academic Progress Standards ....................................................................................................... 9
Withdrawal Policy .................................................................................................................................................. 10
Credit Balance Refund Policy .......................................................................................................................... 12
Miscellaneous Information ............................................................................................................................... 13
Statement of Financial Responsibility ............................................................................................................ 14
Contact Information ........................................................................................................................................... 16

Important Dates to Remember

PRIORITY REGISTRATION:

<table>
<thead>
<tr>
<th>Term</th>
<th>Registration Dates</th>
<th>Payment Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall 2019:</td>
<td>March 26–May 30</td>
<td>August 12, 2019</td>
</tr>
<tr>
<td>Spring 2020:</td>
<td>Nov 8–Dec 6</td>
<td>January 6, 2020</td>
</tr>
<tr>
<td>Maymester 2020:</td>
<td>Nov 8–May 4</td>
<td>May 28, 2020</td>
</tr>
<tr>
<td>Summer Sessions 2020:</td>
<td>Nov 8–May 4</td>
<td>May 28, 2020</td>
</tr>
</tbody>
</table>

OPEN REGISTRATION:

<table>
<thead>
<tr>
<th>Term</th>
<th>Registration Dates</th>
<th>Payment Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall 2019:</td>
<td>Aug 16–Aug 27</td>
<td>August 21, 2019</td>
</tr>
<tr>
<td>Spring 2020:</td>
<td>Jan 6–Jan 14</td>
<td>January 8, 2020</td>
</tr>
<tr>
<td>Maymester 2020:</td>
<td>May 4–May 5</td>
<td>May 28, 2020</td>
</tr>
<tr>
<td>Summer Sessions 2020:</td>
<td>May 29–June 3</td>
<td>June 3, 2020</td>
</tr>
</tbody>
</table>
## 2019–20 Undergraduate Cost Estimator

### Undergraduate Tuition
- 12–16 hours $17,000.00 per semester
- Part-Time (1–11 hours) $1,280.00 per hour
- Overload (17+ hours) $1,280.00 per hour
- Summer School (12–16 hours) $17,000.00 per semester
- Summer School (1–11 hours) $1,280.00 per hour
- Summer School Overload (17+ hours) $1,280.00 per hour
- Adult Degree Program

### Consolidated Undergraduate Student Fee
- 0–3 hours $225.00 per semester
- 4–11 hours $565.00 per semester
- 12+ hours $825.00 per semester
- Adult Degree Program $225.00 per semester
- Summer Term $225.00 per term

### Room Charges Per Semester
- Hail/Heron/Maddox/Pembroke/Wright $3,025.00 per person per semester
- Kennedy/Patton Bear House/Potter/Thrailkill $3,430.00 per person per semester
- Belmont Commons $4,750.00 per person per semester
- Dickens/Horrell $4,900.00 per person per semester
- Dickens Apartment (summer I & II) $1,800.00 per person per term
- Tall Hall Single Suite $4,535.00 per person per semester
- Tall Hall Double Suite $3,430.00 per person per semester
- Tall Hall–1 BR $5,460.00 per person per semester
- Tall Hall–2 BR $5,150.00 per person per semester
- Tall Hall–Top Floor–1 Unit $5,675.00 per person per semester
- Russell Apartment $4,900.00 per person per semester
- Russell Suite $3,430.00 per person per semester
- The Hillside–2 BR $5,050.00 per person per semester
- The Hillside–4 BR $4,750.00 per person per semester

For summer housing charges go to [my.belmont.edu/group/residence-life/summer-housing](http://my.belmont.edu/group/residence-life/summer-housing)

### Meal Plan Charges
- Unlimited Meal + 100 declining points $2,830.00 per semester
- 14 Meals/week + 275 declining points $2,610.00 per semester
- 7 Meals/week + 400 declining points $1,590.00 per semester
- 5 Meals/week–commuters only $850.00 per semester

All residential students must have a meal plan. Freshmen must select a 14 or unlimited meal plan. Sophomores, Juniors and Seniors living on campus must select 7, 14 or unlimited meal plan. All meal plans are for the entire academic year, and may not be changed mid-year.

### Total Estimated Charges for One Semester

$ \text{_____________________________}$
### Undergraduate Semester Budget Worksheet

#### ESTIMATED EXPENSES

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition</td>
<td>$__________</td>
</tr>
<tr>
<td>Student Fee</td>
<td>$__________</td>
</tr>
<tr>
<td>Course Fee(s)*</td>
<td>$__________</td>
</tr>
<tr>
<td>Books/Supplies</td>
<td>$__________</td>
</tr>
<tr>
<td>Housing</td>
<td>$__________</td>
</tr>
<tr>
<td>Meals</td>
<td>$__________</td>
</tr>
<tr>
<td>Transportation</td>
<td>$__________</td>
</tr>
<tr>
<td>Other</td>
<td>$__________</td>
</tr>
</tbody>
</table>

**Total Estimated Expenses** $__________

*Course Fee(s): Some courses at Belmont require additional special fees for materials or specialized instruction used in the course. These fees are listed as part of the individual course description and can be viewed on Classfinder located at [belmont.edu/classfinder](http://belmont.edu/classfinder).

#### ESTIMATED AID

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Scholarships</td>
<td>$__________</td>
</tr>
<tr>
<td>Grants</td>
<td>$__________</td>
</tr>
<tr>
<td>Loans</td>
<td>$__________</td>
</tr>
<tr>
<td>Outside Aid*</td>
<td>$__________</td>
</tr>
<tr>
<td>Other</td>
<td>$__________</td>
</tr>
</tbody>
</table>

**Total Estimated Expenses** $__________

*The Office of Student Financial Services must be notified of any aid not awarded by Belmont University.

<table>
<thead>
<tr>
<th>Expression</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Estimated Expenses</td>
<td>$__________</td>
</tr>
<tr>
<td>(-) Total Estimated Aid</td>
<td>$__________</td>
</tr>
<tr>
<td>(=) Estimated Remaining Balance</td>
<td>$__________</td>
</tr>
</tbody>
</table>
## 2019–20 Graduate Cost Estimator

### Graduate Tuition
- **MEd, MAT, MSA, MM & MA Courses**
  - $1,260.00 per hour
- **MBA Core Courses**
  - $3,560.00 per course
- **MACC Core Courses**
  - $2,760.00 per course
- **MS Audio Engineering (0–8 hours)**
  - $1,340.00 per hour
- **MS Audio Engineering (9+ hours)**
  - $12,100.00 per semester
- **Doctor of Nursing Practice (DNP) (0–8 hours)**
  - $1,435.00 per hour
- **Doctor of Nursing Practice (DNP) (9+ hours)**
  - $12,920.00 per semester
- **MSN–Graduate Nursing**
  - $1,340.00 per hour
- **MA Mental Health Counseling (0–11 hours)**
  - $1,270.00 per hour
- **MA Mental Health Counseling (12+ hours)**
  - $15,260.00 per semester
- **Occupational Therapy**
- **Occupational Therapy Weekend Program (MSOT)**
- **Pharmacy**
- **Physical Therapy**
- **Law**

### Consolidated Graduate Student Fee
- **0–3 hours**
  - $225.00 per semester
- **4–11 hours**
  - $415.00 per semester
- **12+ hours**
  - $540.00 per semester
- **Summer Term**
  - $225.00 per term

### Meal Plan Charges
- **Unlimited Meal + 100 declining points**
  - $2,830.00 per semester
- **14 Meals/week + 275 declining points**
  - $2,610.00 per semester
- **7 Meals/week + 400 declining points**
  - $1,590.00 per semester
- **5 Meals/week–commuters only**
  - $850.00 per semester

All meal plans are for the entire academic year, and may not be changed mid-year. Belmont does not offer on-campus housing for graduate students.

### Total Estimated Charges for One Semester
- $
## Graduate Semester Budget Worksheet

### ESTIMATED EXPENSES

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition</td>
<td>$________</td>
</tr>
<tr>
<td>Student Fee</td>
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</tr>
<tr>
<td>Housing</td>
<td>$________</td>
</tr>
<tr>
<td>Meals</td>
<td>$________</td>
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<td>Transportation</td>
<td>$________</td>
</tr>
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<td>Other</td>
<td>$________</td>
</tr>
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</table>

**Total Estimated Expenses**  $________

*Course Fee(s): Some courses at Belmont require additional special fees for materials or specialized instruction used in the course. These fees are listed as part of the individual course description and can be viewed on Classfinder located at belmont.edu/classfinder.

### ESTIMATED AID

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
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<tbody>
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<td>Scholarships</td>
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<tr>
<td>Grants</td>
<td>$________</td>
</tr>
<tr>
<td>Loans</td>
<td>$________</td>
</tr>
<tr>
<td>Outside Aid*</td>
<td>$________</td>
</tr>
<tr>
<td>Other</td>
<td>$________</td>
</tr>
</tbody>
</table>

**Total Estimated Expenses**  $________

*The Office of Student Financial Services must be notified of any aid not awarded by Belmont University.

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Estimated Expenses</td>
<td>$________</td>
</tr>
<tr>
<td>(-) Total Estimated Aid</td>
<td>$________</td>
</tr>
<tr>
<td>(=) Estimated Remaining Balance</td>
<td>$ __________</td>
</tr>
</tbody>
</table>
Payment Information

VISA, MASTERCARD, DISCOVER, AMERICAN EXPRESS
AND ACH PAYMENT (E-CHECK)
You can pay online through my.belmont.edu using e-Check (at no cost) or by credit or debit card. If you use a credit or debit card, you will be charged a 2.85% (min. $3) non-refundable service fee by TouchNet.

CHECK
If you wish to pay by paper check, please include your student ID number on the bottom of the check to ensure the amount is posted to your account. Mail your payment to Belmont University, P.O. Box 102336, Atlanta, GA 30368-2336. Please allow sufficient mailing time to ensure payment is received by the payment due date.

THIRD PARTY
Students receiving benefits paid directly to Belmont University should provide Student Financial Services with documentation from the Third Party payer prior to the published payment due date. Students must also complete the Third Party contract form available on the SFS website, belmont.edu/sfs. Students are responsible for paying the difference between the current account charges and the estimated Third Party payment by the published payment due date. Questions concerning Third Party benefits should be directed to Student Financial Services at 1.888.845.1001.

PAYMENT TERMS
Financial arrangements must be completed for all student charges by the published payment deadline. Satisfactory payment arrangements include TMS and/or financial aid providing that all necessary requirements have been completed by the student/parent. Parent PLUS loans must be approved and loan applications submitted prior to the payment due date. Outside scholarships cannot be subtracted from the total amount due unless the scholarship payment is received by the published payment due date. Your TMS budget for the semester must be sufficient to cover any remaining balance to Belmont. A service charge of 1.5% will be assessed on any past due balance. If a student has any financial obligation to Belmont, the student will not be allowed to register for any subsequent semester or reserve housing until the account is paid in full. Belmont reserves the right to withhold the diploma and official transcript from students with delinquent accounts. Student Financial Services counselors are available to assist students in educational financial planning.

MONTHLY STATEMENT INFORMATION
Registration statements are sent by electronic mail two to three weeks prior to the published payment deadline for each term. You will not receive a paper statement. All billing statements will be posted on the student’s myBelmont account. Students who register after the close of priority registration will not receive an electronic registration statement. In addition, students are able to designate parents, grandparents, etc., as Authorized Payers who can view and pay online through TouchNet. View your student account balance online by linking to Banner Web from my.belmont.edu, select Student Services and Financial Aid, and then select View Account/Make Payment. To provide access to another user, go to the following link for instructions belmont.edu/sfs/payment/index.html. Questions concerning your statement should be directed to Student Financial Services at 1.888.845.1001.

LATE FEE
If a student does not have satisfactory payment arrangements by the payment due date, the student account will be subject to a $100.00 late fee. Please plan accordingly to allow sufficient time for your payment to be received by the University.

All students are responsible for meeting the published payment deadline regardless of whether or not a statement was received. Schedule cancellation due to non-payment does not constitute withdrawal from the University. See page 10 for additional information regarding the withdrawal policy.
Belmont, in partnership with Tuition Management Systems (TMS) offers two semester based interest-free monthly payment options. These plans are available for a low cost enrollment fee of $42.00 per semester. For the Fall semester, you may enroll in a 5-month plan beginning on July 1 or a 4-month plan beginning on August 1. For the Spring semester, you may enroll in a 5-month plan beginning on December 1 or a 4-month plan beginning on January 1. To enroll, please call TMS at 1.800.722.4867, or visit belmont.afford.com.

Please be advised that it is the student’s responsibility to ensure the amount budgeted to TMS will pay their Belmont student account in full. The November TMS payment must pay the Fall semester in full and the April TMS payment must pay the Spring semester in full. A previous semester’s balance may not be rolled into a future semester.

**FREQUENTLY ASKED QUESTIONS**

**How do I set up a plan?**

You may enroll online, or if you prefer to speak with an Education Payment Advisor, simply call 1.800.722.4867. If you do not have costs finalized at this time, simply estimate your budget when enrolling. Once your costs are finalized, you can then make adjustments to your budget. The Contact Center is open Monday through Friday, 8 a.m. to 10 p.m. EST. You can also access your account information 24 hours a day online at afford.com or by calling 1.800.463.6994 to reach the automated InfoLine.

**How do I adjust my TMS account if my costs are different than what I budgeted?**

If you need to adjust your TMS account, you may do so online by simply logging in to your TMS account and selecting the Adjust Budget option, or by calling 1.800.722.4867 to speak with an Education Payment Advisor.

**Does the school make adjustments to my TMS account?**

No, it is your responsibility to compare your TMS statement to your actual charges at the University to determine if your budget balance is too high or too low.

**What are my payment options for paying my monthly payments?**

Paying is simple. You can receive a bill each month or you can set up automatic deduction from your checking or statement savings account. TMS offers the convenience of paying over the phone and online payment. They also accept Visa, MasterCard, Discover and American Express (a non-refundable convenience fee will apply).

**Why do I have a $40 late fee?**

A late fee may be added to your TMS account when:

- Your payment was not received by the first of the month
- Your payment was less than the scheduled monthly amount due
- Your previous balance is outstanding

Please remember that a Monthly Payment Plan is not a loan and there is no grace period associated with your payment due date. The University reserves the right to prohibit the use of a TMS monthly payment plan for any reason related to returned payment(s).
Financial Aid Information

The purpose of financial aid at Belmont University is to provide assistance to students who need help in meeting the cost of education. Belmont believes the primary responsibility for providing education expenses rests with the student and parents. Financial aid should assist in providing the difference between the Expected Family Contribution (EFC) and the cost of education or the student’s financial need. All resources other than family contributions are considered financial aid.

Hopefully, you have already filed your 2019–20 FAFSA. If not, file as soon as possible. Our Financial Aid application priority date for the 2019–20 academic year is December 1, 2018. In order to meet this priority date, the processor must receive your 2019–2020 FAFSA on or before December 1. Students in the priority group are the first for whom we package and award Financial Aid.

After your FAFSA has been processed, you will receive a document called a Student Aid Report (SAR) from the United States Department of Education. Review the information on your SAR carefully and follow any instructions that require the submission of additional documentation. Contact one of our counselors in the Office of Student Financial Services if you have additional questions. You may reach a counselor at 1.888.845.1001 or by emailing finaid@belmont.edu.

Processed financial aid will apply directly to your student account. Financial aid awards are based on full-time enrollment. Any reduction in the total number of registered hours may result in an adjustment to the financial aid award. Institutional scholarships are based on full-time enrollment (a minimum of 12 hours per semester). Full-time enrollment is 12 hours for undergraduate students and six hours for graduate students. Students must also be making Satisfactory Academic Progress, SAP, in order to receive financial aid. Please see page 9 for detailed information on SAP.

REMINDER

• The amount offered in grants, loans and work-study funds may vary from year to year. Each year, the student must reapply for assistance by filing the Free Application for Federal Student Aid (FAFSA).

• All Federal programs are subject each year to the action of the Congress of the United States of America.

• All Title IV financial aid is awarded to students without regard to race, sex or age. The majority of aid is provided on the basis of financial need.

• Financial assistance granted is to be used only for legitimate education purposes.

• If you are a financial aid recipient, please visit belmont.edu/sfs and view the Loan Information/Instruction Guide under the Student Loans section to see if any additional information is required. If you are a first-time financial aid recipient, you may also refer to your financial aid award package for additional information.

• Institutional scholarships are funded by Belmont University. Students must be enrolled full-time (undergraduates: 12 credit hours and graduates: 6 graduate credit hours) in order to receive institutional funds. Institutional scholarships are awarded for the fall and spring semesters only. If a student leaves Belmont during an academic year for any reason, they forfeit the remaining portion of any institutional scholarships. For students who graduate early, institutional scholarships cannot be rolled from a future semester into the current semester in which the student is graduating.

• Scholarships awarded for an undergraduate program of study cannot be applied toward any graduate program.
Satisfactory Academic Progress Standards

In order to receive federal financial aid, students must be making Satisfactory Academic Progress. We are required to apply standards that are both qualitative and quantitative. These standards apply for periods of enrollment beginning on or after August 1, 1998. Eligibility for federal programs will be evaluated as part of the initial application process and again at the end of each academic year. In the evaluation process, all grades of “W” (Withdrawn) or “I” (Incomplete) will be counted as hours attempted but not passed. Repeated courses will count as hours attempted. Entering students are considered to be making Satisfactory Academic Progress. Students cannot receive aid after attempting 150% of the hours required for completion of their academic program. Hours accepted for transfer credit will reduce the time frame.

UNDERGRADUATE STUDENTS

Qualitative: Students must be accepted for admission and be eligible to enroll for classes. Students must also achieve and maintain a cumulative 2.0 grade point average on all coursework attempted, including accepted transfer coursework.

Quantitative: Students must average passing 66.67% of all hours attempted.

GRADUATE STUDENTS*

Qualitative: Students must be accepted for admission and be eligible to enroll for classes. In addition, students must achieve and maintain a cumulative 3.0 grade point average on all coursework, including accepted transfer coursework.

Quantitative: Students must average passing 66.67% of all hours attempted.

*Not including Pharmacy and Law students

PHARMACY

Qualitative: Students must be accepted for admission and be eligible to enroll for classes. Students must also achieve and maintain a cumulative 2.3 grade point average on all coursework attempted, including accepted transfer coursework.

Quantitative: Students must average passing 66.67% of all hours attempted.

LAW

Qualitative: Students must be accepted for admission and be eligible to enroll for classes. Students must also achieve and maintain a cumulative 2.5 grade point average on all coursework attempted, including accepted transfer coursework.

Quantitative: Students must average passing 66.67% of all hours attempted.
Withdrawal Policy

Registration at the University is considered a contract binding the student for the entire semester. Many commitments of the University are based upon the enrollment anticipated at the beginning of the semester. **Non-payment of account or non-attendance of classes does not constitute an official withdrawal from the University.** If you wish to withdraw from all of your courses, this is considered a “Complete Withdrawal” from the University. To officially withdraw, students must complete the following procedures:

1. **Complete the Withdrawal Permission Form**

2. **Upon completion of the form including departmental signatures, return to Belmont Central or the Office of the Registrar**

3. **The Withdrawal Form can be printed at belmont.edu/registrar**

Any student refusing to conform to the disciplinary rules of the University or being suspended for academic reasons will forfeit all claims to any refund.

**After the drop/add period ends, there will be no refund of Student Fee or Course Fees.**

**FULL TERM FALL AND SPRING SEMESTER COMPLETE WITHDRAWAL SCHEDULE**

When a student officially withdraws from all courses for a term, any refund of tuition will be governed by the refund policy on page 11.

**WITHDRAWAL OF STUDENTS WHO RECEIVED FEDERAL TITLE IV FINANCIAL AID AND THE RETURN OF FEDERAL TITLE IV FUNDS**

When a student who received Federal Title IV financial aid withdraws from the University, the unearned portion of these awards may be returned to Federal Title IV financial aid programs. Federal Title IV financial aid includes the Federal Pell Grant, the Federal Supplemental Educational Opportunity Grant (FSEOG), the Federal Stafford Loan and the Federal Parent Loan for Undergraduate Students (PLUS).

Belmont University returns any unearned portion of financial aid in accordance with federal guidelines. Students and parents should note that the requirement to return Federal Title IV funds may result in a balance due to Belmont University subsequent to withdrawal.
**FALL/SPRING TUITION REFUND POLICY**

<table>
<thead>
<tr>
<th>Within the...</th>
<th>Refund of Tuition</th>
</tr>
</thead>
<tbody>
<tr>
<td>First week of class</td>
<td>100%</td>
</tr>
<tr>
<td>Second week of class</td>
<td>80%</td>
</tr>
<tr>
<td>Third week of class</td>
<td>60%</td>
</tr>
<tr>
<td>Fourth week of class</td>
<td>40%</td>
</tr>
<tr>
<td>Fifth week of class</td>
<td>20%</td>
</tr>
</tbody>
</table>

**After the...**

| Fifth week of class | None |

No refund will be considered past the fifth week of classes in any semester. View dates and prorating percentages for Fall/Spring semesters and Maymester/Summer sessions at belmont.edu/sfs. Dropping an individual course or courses after the 1st week of class does not constitute a partial refund of tuition. The table above is based on a complete withdrawal from the University. Please reference the withdrawal policy on page 10 for additional details.

**HOUSING AND MEALS REFUND POLICY**

<table>
<thead>
<tr>
<th>Fall Cancellation Date</th>
<th>Cancellation Fee</th>
<th>Refund</th>
</tr>
</thead>
<tbody>
<tr>
<td>4/1/19–5/31/19</td>
<td>$800</td>
<td>100% of housing and meal plan cost</td>
</tr>
<tr>
<td>6/1/19–8/31/19</td>
<td>25% of Fall housing rate</td>
<td>100% of meal plan cost</td>
</tr>
<tr>
<td>9/1/19–9/7/19</td>
<td>N/A</td>
<td>60% of housing and meal plan cost</td>
</tr>
<tr>
<td>9/8/19–9/14/19</td>
<td>N/A</td>
<td>40% of housing and meal plan cost</td>
</tr>
<tr>
<td>9/15/19–9/21/19</td>
<td>N/A</td>
<td>20% of housing and meal plan cost</td>
</tr>
<tr>
<td>9/22/19–</td>
<td>N/A</td>
<td>0% (No refund of fees)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Spring Cancellation Date</th>
<th>Cancellation Fee</th>
<th>Refund</th>
</tr>
</thead>
<tbody>
<tr>
<td>12/15/19–1/6/20</td>
<td>$400</td>
<td>100% of housing and meal plan cost</td>
</tr>
<tr>
<td>1/7/20–1/17/20</td>
<td>25% of Spring housing rate</td>
<td>100% of meal plan cost</td>
</tr>
<tr>
<td>1/18/20–1/24/20</td>
<td>N/A</td>
<td>60% of housing and meal plan cost</td>
</tr>
<tr>
<td>1/25/20–1/31/20</td>
<td>N/A</td>
<td>40% of housing and meal plan cost</td>
</tr>
<tr>
<td>2/1/20–2/7/20</td>
<td>N/A</td>
<td>20% of housing and meal plan cost</td>
</tr>
<tr>
<td>2/8/20–</td>
<td>N/A</td>
<td>0% (No refund of fees)</td>
</tr>
</tbody>
</table>

Any student removed from Belmont housing for disciplinary reasons will be responsible for all housing charges assessed for the semester he/she is removed. View the complete housing agreement at belmont.edu/reslife.
Credit Balance Refund Policy

The first refund date of each semester will be no later than 14 days after the first day of class. Following the first refund date, refunds will be processed weekly. Students who have a refundable credit balance by noon on Tuesday and are signed up for direct deposit will receive their direct deposit refund by the following Friday. Email notification will be sent regarding the direct deposit refund. For students who have a refundable credit balance and are not signed up for direct deposit, a paper check will be printed and mailed to the billing address we have on file. These checks will be unavailable for pickup. It is the student’s responsibility to maintain a current address.

A credit balance may not be refundable or may be reduced/delayed should any of the following apply:

- Belmont University has not received payment from a Third Party.
- Student is no longer eligible for financial aid that has been applied to their Student Account.
- Student Account has been paid by personal check or ACH payment within the last 12 business days.
- Student has provided written authorization for any credit balance to be held for a future term.
- Student is enrolled with Tuition Management Systems (TMS) and is not graduating. If there is a credit balance at the end of the spring term, a refund will be processed.
- Institutional aid is not refundable. Federal Pell Grant and loans are the only refundable forms of financial aid.
- Student has received the maximum amount of financial aid allowed by the financial aid budget.
- If a student account reflects a credit balance created by a PLUS loan, the PLUS loan will be mailed to the address on the Parent PLUS loan credit application.

DIRECT DEPOSIT REFUNDS

Belmont is pleased to offer direct deposit for student refunds. Direct deposit allows funds to be electronically transmitted into your student checking or savings account, thereby eliminating mailing delays and the need to stand in lines. Students can sign up for direct deposit by linking to Banner Web from my.belmont.edu. If SFS has already processed and mailed a refund check and the check becomes lost or expired, SFS can reissue the refund in direct deposit format only.


**Miscellaneous Information**

**BRUIN BUCKS AND DECLINING POINTS**
Declining points included with a meal plan must be used in the term in which the meal plan is purchased. In this instance, any remaining declining points will not carry over to the next semester. If you purchase Bruin Bucks, any unused amount may roll over until they are used. You may add additional Bruin Bucks to your student account through your myBelmont account (see cut off dates below).

Last day to add Bruin Bucks online:
Spring semester–March 31
Fall semester–October 31

After the period ends, please stop by Belmont Central, located in Freeman Hall, or call 615.460.5402, and they can assist you with purchasing the additional Bruin Bucks.

**CHECK CASHING**
Belmont Central is authorized to cash checks up to $20 per day per student. A current Belmont University ID and good standing of the student account are required for a student to cash a check. A student who presents a check to Belmont University that is not subsequently honored by the bank on which the check is drawn will be charged $25. *If a student has three returned checks or ACH payments during their time at Belmont, privileges for check cashing will be revoked.*

**FINANCING SUMMER SCHOOL**
Summer sessions are optional terms. If you are planning to attend summer school, you must also complete a Summer Aid application. You may access the Summer Aid application at belmont.edu/sfs (under the “Forms” heading), or request a copy of the form in the Office of Student Financial Services. If your federal loan and grant funds have been exhausted for the year, you may still be eligible to apply for additional PLUS or Alternative loan funds for the summer. For additional questions regarding summer school Financial Aid, please contact the Office of Student Financial Services.

**ORIENTATION FEE**
There is a $250 orientation fee for all new incoming freshman and transfer students. Please note that the orientation fee is **non-refundable**.

**EDUCATION TAX CREDITS**
The Office of Student Financial Services is responsible for issuing all 1098T documents to students. All documents will be processed by January 31, following IRS guidelines. Students may consent to electronic delivery of their 1098T through their MyBelmont account. This ensures fast delivery and ability to access the document without waiting for postal delivery.
Statement of Financial Responsibility

Enrolling in classes at Belmont University constitutes a student’s financial commitment to pay the tuition, fees and other applicable charges associated with enrollment:

• I understand that registration is a binding contract between me (student) and the University where advanced value is provided in the form of educational services.

• I agree to pay tuition, fees and other educational charges including, but not limited to housing, meal plan, as well as parking fines and late fees that may accrue to my account.

• Non-attendance does not relieve me (student) from the financial implications of registering for classes, housing or a meal plan.

• I assume responsibility for charges not paid by a third party including corporate sponsors, employers or other third parties who agreed to pay for tuition, fees and other education charges to Belmont on my behalf.

• I understand my responsibility to meet the published payment deadline regardless of whether or not a statement was received. Once the payment deadline expires, I accept the application of a late fee in the event of non-payment or insufficient payment.

• If it is necessary for Belmont University to refer my account to a collection agency for collection, I agree to reimburse Belmont University the total amount of all costs and fees incurred in collection of the debt. I understand that this amount may include a percentage of the debt owed up to a maximum of 35% of the debt.

• All charges related to registration for class, enrollment in or cancellation of housing and/or meal plans, and other services are to be paid in full or satisfactory payment arrangements for full payment must be made by the published payment due date found on the SFS web page belmont.edu/sfs.

• I will not be allowed to register for classes in a future term if there is an unpaid balance in my student account with Belmont University or any of its collection agencies. I further understand that an unpaid balance will result in a hold being placed on my account, which will inhibit me from receiving an academic transcript or diploma.

• I understand that if I am receiving a refund from my student account, I should designate a direct deposit refund account through the myBelmont portal.

• I will not be eligible for consideration to receive Belmont’s financial grants or scholarships unless I have completed the FAFSA and am enrolled as a full-time student (at least 12 semester hours) at Belmont.

• Federal, state nor institutional financial aid cannot be applied to a past due balance.

• It is my responsibility to view my myBelmont account to access billing statement(s), email reminder(s) and financial obligation(s).
CONSENT TO CONDUCT BUSINESS ELECTRONICALLY

• I consent to receive electronic communication for billing statement(s), payment reminder(s), payment method(s) and direct deposit refund(s). I understand that as the student, I am the primary contact for electronic statements, and any other persons that I authorize to receive these statements will receive electronic notification at the time a statement is generated.

• I consent to being contacted on all phone numbers, including cell phones, provided to the University as a source of contact. This includes contact from its agents, representatives and attorneys (including collection agencies) for purposes of collecting any portion of my account financial obligation which is past due.
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<tr>
<th>DEPARTMENT</th>
<th>PHONE</th>
<th>FAX</th>
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</thead>
<tbody>
<tr>
<td>Admissions</td>
<td>615.460.6785</td>
<td>615.460.5434</td>
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<td>Belmont Central</td>
<td>615.460.5402</td>
<td>615.460.5403</td>
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<tr>
<td>Belmont Store</td>
<td>615.460.6418</td>
<td>615.460.5412</td>
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<td>Belmont University Ministries</td>
<td>615.460.6419</td>
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<td>Health Services</td>
<td>615.460.5506</td>
<td>615.460.6131</td>
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<td>Registrar’s Office</td>
<td>615.460.6619</td>
<td>615.460.5415</td>
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<td>Residence Life</td>
<td>615.460.5802</td>
<td>615.460.6068</td>
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<td>615.460.6617</td>
<td>615.460.5413</td>
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<td>Student Affairs</td>
<td>615.460.6407</td>
<td>615.460.6497</td>
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<td>Student Financial Services</td>
<td>615.460.6403</td>
<td>615.460.6141</td>
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<tr>
<td>Tuition Management Systems</td>
<td>800.722.4867</td>
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**Website Information**

**STUDENT FINANCIAL SERVICES**
Loans, forms, scholarships, etc..................................................belmont.edu/sfs

To access Banner Web ........................................................................my.belmont.edu

Banner Web enables you to register for classes, view your student account and financial aid and pay your student account by credit card or ACH payment.

**TO FILE THE FREE APPLICATION FOR FEDERAL STUDENT AID (FAFSA)**
U.S. Department of Education ..........................................................fafsa.ed.gov

**FOR QUESTIONS REGARDING THE FAFSA**
U.S. Department of Education .........................................................studentaid.ed.gov

TMS .........................................................................................belmont.afford.com

Education Tax Credits ........................................................................ecsi.net/1098t

Stafford Loan Entrance Counseling ..................................................studentloans.gov