

**BELMONT UNIVERSITY OFFICE OF RESIDENCE LIFE
2009-2010 RETURNING RESIDENT ASSISTANT APPLICATION**

*Please print or type and return this application along with a resume and cover letter to the Office of Residence Life by 4:00 pm on **Friday, January 30, 2009.***

Name: _____ Current Hall: _____

Fall 2008 GPA: _____ Current Cumulative GPA: _____

- Are you going to hold another job or internship (either paid or unpaid) during the 2009-2010 academic year? ____ Yes ____ No
 - If so, how many hours per week do you plan to work? _____
- Current RAs are expected to take between 12 and 18 credit hours per semester. Please indicate the number of hours you plan on taking each semester during the 2009-2010 academic year. Fall: _____ Spring: _____
- RAs are hired for the entire academic year. Will you be able to serve as an RA for the entire 2009-2010 academic year? ____ Yes ____ No
 - If no, why not? _____

Interview Availability: Interviews will be conducted **Monday, February 9 – Friday, February 13.** You will be assigned a 20 minute block within that time period to interview. Please indicate below the times that you **WILL NOT** be available to interview. You will receive your interview time the week prior to your interview.

If selected to be an RA you will be asked to attend a social/information session on **Wednesday, April 22 ; 6-7:30pm** in order to get acquainted with your fellow staff members and go over expectations for the coming year. If hired, will you be able to attend this event? ____ Yes ____ No, why not? _____

RA Training is mandatory for all Resident Assistants and will start on **Friday, August 14, 2009** and continue through move-in day. If hired, will you be able to attend?
____ Yes ____ No, why not? _____

Resume and Cover Letter Guidelines

Cover Letter:

Within your cover letter please address the following:

- Which student population(s) would you like to work with next year?
 - Why do you feel you would best serve this community?
- Please discuss:
 - your greatest success as a RA this past year.
 - your hardest challenge as a RA this past year and how you have addressed it.
- How do you plan to contribute to the development of new RAs joining the staff next year?
 - Based on your experiences this past year, what advice would you give to a new RA to help them be successful in their position?

Resume:

Your Resume should look as if you are applying for a job in your chosen field of study. The purpose of doing this is to help prepare you for when you leave Belmont. If you already have a resume together it is our goal to help you perfect it, if you have yet to start your resume this will give you a good start. Feel free to work with your RD, other RAs, or even your professors and advisor to reap the maximum benefit from this process.