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1. Recognize that the transition from living at home to living on campus takes time.
2. Recognize that homesickness is a normal response to change.
3. Talking to others about feelings of homesickness is important and helpful.
4. Maintain a regular routine as much as possible. Take care of yourself in small ways (i.e. favorite foods, TV shows, practice, etc.).
5. Use this time of transition to try something new (join a student organization, make new friends, etc.).
6. It's okay to be uncomfortable with change, but attempt to adjust to your surroundings.
7. Remember that you will get over feeling this way—don't give up!

Don't forget about your parents; they can sometimes feel frustrated if they're left out of your new life. Do keep in touch with them, and let them know how you are doing—they are an important part of your support team.

There is something for everyone at Belmont, which means you will have opportunities that you've never had before, and you'll need to make choices. You'll also be faced with a lot of tough decisions that you may or may not have faced before. There will be decisions about majors, careers, relationships, time management, physical fitness, spirituality, academics, etc. Remember that these are not necessarily issues that you must face alone.

There are several people and offices at Belmont who can help you through these decisions. Don't hesitate to talk with your roommate, friends, your Resident Assistant, your Residence Director, parents, etc. All of these people are interested in helping you as best they can. Many of them are specifically trained to deal with the issues you'll be facing, and you'll be amazed at how helpful they can be if you seek their assistance.

One of the best things you can do for yourself is to take advantage of the many opportunities that are offered to help you get acclimated to Belmont. Go to the Welcome Week programs and events. Attend hall or complex meetings and programs. Get to know those students who live around you. Get to know your community staff; they will become an invaluable resource and support mechanism.
RESIDENCE LIFE STAFF DIRECTORY

Office of Residence Life
1900 Belmont Boulevard, Nashville, Tennessee 37212-3757
615.460.5802 • Hours: 8 a.m.–4:30 p.m. (Monday–Friday)

Associate Dean of Students & Director of Residence Life ........................................ Anthony Donovan
Office Manager ......................................................... Mallory Newkirk
Billing & Assignments Assistant ................................................. Kandra Rabb
Assistant Director of Residence Life  • 615.460.6481 .................................................. Abigail Rodríguez
Assistant Director of Residence Life  • 615.460.2197 .................................................. Cady Tice
Director ................................................................. Hannah Niblett

Freshman Residence Hall | 2019–2020 Residence Directors

Hail Hall • 615.460.2296 ...................................................... Shelby DeLay
Heron Hall • 615.460.2295 ..................................................... Lucia Rotheas
Kennedy Hall • 615.460.8817 .................................................. Megan Harper
Maddox Hall • 615.460.2002 ................................................ Keaton Smith
Potter Hall • 615.460.8601 .................................................. Luis Robles
Patton/Bear House • 615.460.8604 ............................................ Jessica Rice
Pembroke Hall • 615.460.2301 ................................................ Keylan Myers
Wright Hall • 615.460.2198 .................................................. Derian Hamblin

Upperclassmen Complex | 2019–2020 Residence Directors

Belmont Commons • 615.460.2587 ............................................ Wildon Story
Horrell Hall • 615.460.8721 .................................................. Tayla Richards
Dickens Hall • 615.460.8701 ................................................ Logan Newkirk
Lower Hillside (Bldg. 1, 2 & 5) • 615.460.5302 .................................. Shelby Trice
Upper Hillside (Bldg. 6–9) • 615.460.5303 ........................................ Callie Edwards
Thrallkill Hall • 615.460.2903 ................................................ Kat Roshong
Russell Hall • 615.460.8745 ................................................ Marquis Jiles
Tall Hall • 615.460.2503 .................................................. Daniel Roselli

Residential Complex Front Desks

Belmont Commons.............. 615.460.2586 Pembroke Hall.............. 615.460.2319
Dickens Hall..................... 615.460.8700 Potter Hall..................... 615.460.8600
Hail Hall ......................... 615.460.5999 The Hillside ..................... 615.460.5961
Heron Hall....................... 615.460.2200 Thrallkill Hall............... 615.460.2885
Horrell Hall...................... 615.460.8720 Tall Hall ...................... 615.460.2500
Kennedy Hall................... 615.460.8800 Russell Hall............... 615.460.8740
Patton/Bear House............. 615.460.8605 Wright/Maddox Hall....... 615.460.2000

BELMONT LINGO

Here’s a key to some common phrases at Belmont. This is by no means an exhaustive list, but it should get you started.

Res Life: Residence Life Office, located on the ground floor of Wright Hall. This is where you can go for any questions regarding campus living.

RA: Resident Assistant. This upperclass student lives on your floor or in your building. They have been well trained to assist you in the areas of peer advising, community development, discipline, administration and general operation of the residential community.

RD: Residence Director. This full-time, professional staff member oversees your complex and can serve as a valuable resource. Get to know your RD early on!

AD: Assistant Director. This professional staff member oversees either the upperclassmen or freshman complexes, and supervises the RDs. They, too, can help you with any questions or issues you encounter.

RA Program: These are events that RAs sponsor in your complex. They can be both social and educational and are great ways to meet new people and learn new things! Check them out!

TT: Towering Traditions. This is our orientation program. You won’t want to miss events sponsored by TT in the next couple of weeks!

OC: Orientation Council. This group of four students oversees the TT program. They volunteer one full year to plan all the programs you will experience as a new student at Belmont.

RCR: Room Condition Report. You must sign this form when you check in. This form shows what was damaged in the room before you got there. Be sure to look over the RCR thoroughly and mark any damage not listed to insure that you will not be charged at the end of the year or when you move. Any damage that was not marked on the form will be charged to you. Please see page 10 for more details.

SGA: Student Government Association. Visit SGA on BruinLink to find out how you can get involved!

MPAC: Massey Performing Arts Center. This is where many events are held. Some practice rooms are located in the basement.

The Vision: News central for Belmont. Look up The Vision online for campus news.

Top 5: Your Top 5 strengths, according to the StrengthsFinder Online Instrument.
SELECT ACADEMIC CALENDAR DATES

Fall Semester 2019

**August 2019**
- **Friday, August 16**
  Housing opens for North Lawn, Potter and Thrailkill
- **Saturday, August 17**
  Housing opens for Patton, Kennedy, Wright, Maddox and Tall Hall (Floors 0–5)
- **Sunday, August 18**
  Housing opens for Tall Hall (Floors 6–10), Dickens, Hillside and Belmont Commons
- **Monday, August 19**
  Housing opens for Russell and Horrell

**September 2019**
- **Monday, September 2**
  First day of classes

**October 2019**
- **Monday, October 14**–**Tuesday, October 15**
  Fall Break

**November 2019**
- **Wed., November 27**–**Fri., November 29**
  Thanksgiving Break

**December 2019**
- **Tuesday, December 3**
  Last day of classes
- **Wednesday, December 4**
  Academic Preparation Day
- **Thursday, December 5**–**Tuesday, December 10**
  Final Exams
- **Saturday, December 14**
  Residence Halls Close for Winter Break at 3 p.m.*

Spring Semester 2020

**January 2020**
- **Monday, January 6**
  Housing opens for all students at 10 a.m.
- **Wednesday, January 8**
  First day of classes
- **Monday, January 20**
  Martin Luther King, Jr. Day

**March 2020**
- **Monday, March 9**–**Friday, March 13**
  Spring Break
- **April 2020**
  - **Thursday, April 9**–**Friday, April 10**
    Easter Break
  - **Tuesday, April 21**
    Last day of classes
- **Wednesday, April 22**
  Academic Preparation Day
- **Thursday, April 23**–**Tuesday, April 28**
  Final Exams

**May 2020**
- **Saturday, May 2**
  Commencement Ceremonies at 9:30 a.m. & 2:30 p.m.
- **Saturday, May 2**
  Housing closes at 6 p.m.*
*Residents are expected to check-out 24 hours after their last final exam

**ARRIVAL CHECKLIST**

- Check in at the appropriate location for your assigned hall to get your room and mailbox keys. You will complete and sign your initial check-in paperwork.
- Check out your room. Report any room condition issues to your RA so that it can be noted on your Room Condition Report (RCR), just to ensure that you will not be charged for anything you didn’t do.
- Meet your RA. RAs can help you find answers to most of your questions.
- Get your Parking Pass and ID from Campus Security. You must have this to park on campus. Also, if you didn’t do it during Summer Orientation or do not have one from last year, get your ID made at Campus Security. You will need this for eating and getting into your complex.
- Meet your roommate, if you haven’t already. If your roommate is not here yet, be sure that you leave space for his/her belongings. Don’t worry about decorating and hanging pictures yet… wait and figure that out with your roommate.
- Look over the information in this handbook. It has LOTS of great stuff in it and will probably answer many of your questions.
- Make sure you have eaten and are drinking lots of water… moving in can take a lot out of you!
- Explore the campus. Find the “Caf,” Campus Security and where most of your classes will be.
- Review the TT schedule and plan to attend the events.
- Meet other residents and students. Everyone is (or at least has been at one point) trying to get oriented the same as you. Don’t be afraid to ask for directions.
- If you have any questions at all, be sure to ask a member of the TT or Residence Life staff. They are there to help you as much as possible.
- Say goodbye to friends and/or relatives who helped you move into your new home.
- Remember: Everything doesn’t have to be done on the first day!

**Blue Moving Cart Policy**

Residence Life has a number of blue moving carts that are available for student use during designated move-in and move-out times. The use of these carts are restricted to students moving into, out of or among residence halls. Carts are not available throughout the year for other purposes. To use these carts, you must check them out at the front desk. If your move is happening in the middle of the semester, please contact your Residence Director to make arrangements to use a cart.
GETTING SETTLED

Community Councils
Community Council is a Residential Life governing body that allows students to improve the social, cultural, recreational and intellectual experience as it exists within their hall or apartment complex. Community Council seeks to support programs and activities that amplify residential living and provide recommendations to the Residence Director regarding policies related to residential matters. Members of the Community Council hold meetings regularly to organize opportunities that build community, to provide a forum for recommending improvements for their hall and to help communicate residence hall initiatives among the residents.

Community Councils will elect from its membership, at minimum, a President and a Vice President. Various additional positions may exist depending on your complex. Each floor will be represented on the Community Council.

Contact your RA for information about getting involved.

Employment
As the largest student employer on campus, the Office of Residence Life offers several opportunities for you to earn money, all while developing work and leadership skills and enhancing your resume. There are three different positions available for students in the Office of Residence Life: Office Assistant, Desk Assistant and Resident Assistant. Visit jobs.belmont.edu for more information.

Office Assistant: Office Assistants are hired to work in the Office of Residence Life. Supervised by the Office Manager, Office Assistants help manage daily operations in the Office of Residence Life by answering phones, filing, preparing mail-outs and other administrative functions. Any student interested in working as an Office Assistant may contact the Office Manager at 615.460.5802.

Desk Assistant: Desk Assistants are hired to work at each residential complex’s front desk. Desk Assistants learn good customer service and organizational skills while assisting residents with various questions, monitoring visitation, sorting mail and packages, etc. Any student interested in working as a Desk Assistant in a residential area should contact the Residence Director of that complex. Desk Assistants are usually hired within the first week of classes each semester.

Resident Assistant: The Resident Assistant position is a unique leadership opportunity in that it aids in developing and using multiple skills and provides knowledge of college issues. RAs receive training in the following areas: helping skills, confrontation, conflict management, programming, alcohol issues, eating disorders, suicide prevention, etc. The Resident Assistant lives on the floor or complex with residents and is hired to be a resource for the residents, to do programming and community building and to enforce the University policies. While the selection process for new RAs does not begin until January, students who are interested in becoming a Resident Assistant are advised to begin talking with their RAs and RD in the fall to find out more about the position.

Floor Meetings
For all students living on-campus, there will be mandatory floor meetings to attend each semester. The Resident Assistant of the hall or complex will notify all residents of a meeting a week or two in advance of the meeting time. Residents are expected to be in attendance at all meetings.

RAs conduct these meetings and provide residents with up-to-date information about living policies, contracts, housing draw and housing selection, winter break closing, end of the year closing, and other important information. Please plan on attending your hall’s opening floor meeting which will take place on Tuesday, August 20 at 7 p.m.

Front Desk Operations
Each residential community’s lobby or clubhouse has a front desk staffed by a Resident Assistant or Student Worker. This desk worker is responsible for facilitating visitation, answering questions and providing other support to visitors, students and residents. The front desk hours of operations are as follows.*

<table>
<thead>
<tr>
<th>Upperclassmen Complexes</th>
<th>Freshmen Residence Halls</th>
</tr>
</thead>
<tbody>
<tr>
<td>10 a.m.–11 p.m. • Sun-Th</td>
<td>Noon–11 p.m. • Sun-Th</td>
</tr>
<tr>
<td>10 a.m.–1 a.m. • Fri &amp; Sat</td>
<td>Noon–1 a.m. • Fri &amp; Sat</td>
</tr>
</tbody>
</table>

*May close early for special occasions, and/or during breaks

RA on Duty
Throughout the academic year there are 11 Resident Assistants (RAs) in specific residential communities who are on-call to provide assistance or support to the residents. The RA on Duty is required to stay on campus and is on call from 6 p.m.–6 a.m. each night. The RA on Duty is responsible for going on rounds in their specific residential community in order to maintain the general welfare of the residential community and to enforce policies. In the event that a resident cannot contact the RA on his or her floor or complex, the RA on Duty is available to help support the resident. Contact information for the RA on Duty will be posted each night at the front desk of each residential community’s lobby or clubhouse. The following residential communities have an RA on Duty:

Belmont Commons 1 RA on Duty
Hillside 1 RA on Duty
Horrell Hall 1 RA on Duty
Thraikill Hall 1 RA on Duty
Dickens Hall 1 RA on Duty
Russell Hall 1 RA on Duty
Kennedy Hall 1 RA on Duty
Wright and Maddox Halls 1 RA on Duty
North Lawn (Hail, Pembroke & Heron Halls) 1 RA on Duty
Patton/Bear House 1 RA on Duty
Potter Hall 1 RA on Duty
Tall Hall 1 RA on Duty
Room Condition Report (RCR)

When you move into your residence hall room or apartment, a statement of the “condition at occupancy” is provided to you, either electronically or via paper form. At that time, you are asked to bring to the attention of your Resident Assistant any discrepancies between the conditions noted on the Room Condition Report and those you actually find in your living space. You should be sure that your Resident Assistant documents any discrepancies that you may find.

When you move out, the condition of your room will be compared with the information noted on your Room Condition Report. You are expected to return your room to its original, opening condition or to pay for damages which are present (beyond normal wear and tear) at checkout. Further, students are not allowed to repair significant damages to the room or make improvements. These should be left for Facilities to repair.

Since you are responsible for the condition of your living space, as well as its furnishings, it is most important that you tell appropriate staff (Resident Assistants or Residence Director) about damages at the time of their occurrence. This practice will be particularly important when you feel that the damage was not your responsibility.

RESIDENTIAL KEY & ACCESS AGREEMENT

Upon receipt of the key to my residential facility, I acknowledge my personal responsibility and compliance with the following safety policies. As a member of the Belmont University residential community, I understand that I am responsible for my own health and safety. Belmont has committed significant resources to establish a safe and secure campus environment. Card access permits a student to gain access only to his/her designated residential complex.

It is important for students to support the efforts for campus safety. In order to make Belmont residential communities as safe as possible, Residence Life has set the following expectations for campus residents. Violations of these may be processed through the University judicial system.

1. I agree to lock my residence hall/apartment door when I am not present.
2. I agree to immediately report the loss of my key(s) to Residence Life staff.
3. I agree not to loan or give my key(s) or Belmont University ID card to anyone, for any reason.
4. I agree to pay the cost of replacement for keys and locks should I lose my keys.
5. I agree not to prop open any outside entrance, lobby, stairwell or laundry room doors.
6. I agree to keep windows locked when my room/apartment is not occupied. I agree not to use windows as exits or entrances to any room.
7. I agree to report any suspicious person(s)/activities to the Office of Campus Security or a Residence Life staff member.
8. I agree not to activate a fire alarm or emergency alarm unless warranted by an emergency. I understand that this action is a prosecutable offense and will be addressed aggressively.
9. I agree not to leave guests unattended in my room/apartment.
10. I agree to abide by all Belmont University Residence Life policies and procedures that are found in the Campus Housing Occupancy Agreement, The Bruin Guide (the student handbook) and The Handbook for Residential Living.
CHECKING OUT

Mid-Semester: If you are moving out of your Residential Room before the end of the semester, you must contact your Residence Director to arrange an official checkout time and room inspection. Please return your keys and remove all personal belongings from the room prior to checkout. Generally, room cost refunds are not available unless the Housing Agreement covers an exemption.

Mid-Year: Near the end of the fall semester, students will receive a Spring Residential Living Card, on which they should denote their housing preference for the next semester. Please note that the Housing and Meal Plan agreements you signed are for the entire academic year. Housing exemptions may not be requested mid-year, and meal plans may not be changed.

Students who know they will not be returning to school for the spring semester will need to arrange an official checkout time and room inspection with the Residence Director or Resident Assistant. They will provide you with the necessary paperwork and information to check out of your space efficiently. Students should not leave without filling out a University withdrawal form and completing a full checkout.

End of Year: You should expect to check out 24 hours after your last final exam. You will receive written materials concerning checkout procedures closer to the end of the academic year. Any questions that are not clarified by the written materials should be directed to your Residence Director.

HOUSING OCCUPANCY AGREEMENT 2019–2020

This is an Occupancy Agreement made by and between the student whose name appears on the statement of confirmation of this agreement ("Student") and Belmont University ("Belmont"). It grants to the Student permission to occupy a residence hall or apartment space on campus for a specific period of time. This agreement is not a lease. The Student is not a tenant. Living in campus housing is a privilege that is part of the overall educational experience provided by the university. Students who live on campus are expected to make a commitment to contribute positively to the campus community by abiding by the responsibilities outlined in this Agreement and all associated guidelines and policies. Signing this Agreement is a prerequisite to living on campus.

All full-time, undergraduate, degree-seeking, unmarried students (without children residing with them) are eligible to live in campus housing. Belmont University requires all full-time, undergraduate students and incoming full-time, undergraduate transfer students with fewer than 60 credit hours by the start of the fall semester to live in campus housing unless Student is: 1) 21 years of age or over by August 2, 2019; 2) married and/or has custodial children residing with him/her; or 3) lives with parents, legal guardians, grandparents, or siblings over the age of 25 while attending Belmont.

THIS AGREEMENT IS LEGALLY BINDING. It incorporates and supports policies stated in The Bruin Guide, Belmont University’s student handbook, as well as the contents of The Handbook for Residential Living booklet. If Student is under age 18, a parent or legal guardian must sign the Agreement confirmation, along with Student. Student will be held accountable for the information in this Agreement. Please read carefully before signing this Agreement.

Agreement

1. License Granted. Belmont University grants to Student a nonexclusive and nontransferable license to occupy the assigned campus housing space.

2. Term of License. The term of this Agreement shall be August 16, 2019 at 8 a.m. or upon authorized check-in through 6 p.m., Saturday, May 2, 2020 or upon authorized check-out. If this Agreement is for occupancy of a space in a residence hall, this license will be temporarily suspended while residence halls close during Christmas Break (December 14, 2019, 3 p.m. through January 7, 2020, 10 a.m.). Belmont reserves the right to, in its sole discretion, suspend this Agreement if necessary to protect the health and safety of its students, staff or faculty. In addition, Belmont may cancel this Agreement at any time if Student violates Belmont policy and rules as set forth in the Statement of Values or rules concerning occupancy of on-campus housing found in this Agreement, the Handbook for Residential Living, University Catalogue and The Bruin Guide. These rules and policies are incorporated into this Agreement by reference. A grant of a license under the terms of this Agreement does not imply that Student has the right to occupy campus housing in the future.

3. Housing Fee. Student agrees to pay housing fees each semester according to the payment policy in the Undergraduate Bulletin. Housing fees due for the Fall and Spring semesters are placed on Student’s account upon registration for classes for that semester. The University reserves the right to remove Student from university housing for non-payment of Student’s account of charges (including but not limited to: tuition, bookstore charges, parking fines and meal plan fees).
4. Housing Application Fee (New Student). An enrollment deposit of $250 is paid to Belmont University upon confirmation of enrollment to the University. Of this enrollment deposit, $100 represents Student’s housing application fee. This is a one-time fee that remains on Student's account and is non-refundable.

5. Enrollment. As a condition of occupancy, Student agrees to register for and remain eligible to complete a minimum of 12 credit hours each semester during the term of this Agreement. Students drop below 12 credit hours of active study must appeal to the Associate Dean of Students, Director of Residence Life to remain in campus housing.

6. Cancellation Policy for New Students. For purposes of this Agreement, New Student is defined as such until the last day of registration in his/her first semester at Belmont. If New Student meets housing exemption requirements outlined in the Introduction and wishes to cancel this Agreement, he/she may only cancel according to the following criteria:

A. Cancellation for Fall or Spring. If written notice of cancellation for Fall or Spring semester is received by Residence Life on or before August 1, 2019 for Fall and December 15, 2019 for Spring, this Agreement is cancelled with full refund of housing charges. Any cancellation after the above mentioned dates will result in a cancellation fee of 25% of your room rate and after August 30, 2019 for Fall and January 17, 2020 for Spring the student is subject to the proration table below after the first day of classes. The University enrollment deposit of $250 is non-refundable regardless of the date of cancellation. Any cancellation after the last day for registration will be subject to the terms of the cancellation policy for current students.

6/1/19–8/31/19 Cancellation fee is 25% of your semester housing rate
6/1/19–8/31/19 $100 Housing Application fee is non-refundable.

The $100 Housing Application fee is non-refundable.

Any student removed from Belmont housing for disciplinary reasons will be responsible for all housing charges assessed for the semester he/she is removed.

7. Cancellation Policy for Current Students. For purposes of this Agreement, Current Student is defined as any student not fitting the definition of New Student (see section 6).

A. Cancellation for Current Students for Fall. If Current Student, who meets housing exemption requirements outlined in Introduction, wishes to cancel this Agreement but intends to remain enrolled at Belmont or if cancellation is necessitated by one or more of the following events: graduation, voluntary withdrawal, participation in a Belmont program that requires Student to live away from the main campus for Spring semester due to academic ineligibility, he/she may cancel the Agreement provided that written notification is received by the Office of Residence Life. After August 21, 2019, Current Student may only cancel for Fall by withdrawal. The table below outlines Current Student’s responsibilities based on the date written notification is received in the Office of Residence Life. Please note: This table is independent of the University’s refund table for tuition and other fees.

<table>
<thead>
<tr>
<th>DATE</th>
<th>FALL CANCELLATION POLICY</th>
</tr>
</thead>
<tbody>
<tr>
<td>4/1/19–5/31/19</td>
<td>$800 cancellation fee and full refund of meal plan cost</td>
</tr>
<tr>
<td>6/1/19–8/31/19</td>
<td>Cancellation fee is 25% of your semester housing rate and full refund of meal plan cost</td>
</tr>
<tr>
<td>9/1/19–9/7/19</td>
<td>60% refund of housing and meal plan cost</td>
</tr>
<tr>
<td>9/8/19–9/14/19</td>
<td>40% refund of housing and meal plan cost</td>
</tr>
<tr>
<td>9/15/19–9/21/19</td>
<td>20% refund of housing and meal plan cost</td>
</tr>
<tr>
<td>9/22/19</td>
<td>No refund</td>
</tr>
</tbody>
</table>

Any student removed from Belmont housing for disciplinary reasons will be responsible for all housing charges assessed for the semester he/she is removed.

The $100 Housing Application fee is non-refundable.

If Current Student does not meet housing exemption requirements and intends to continue enrollment and chooses to vacate from his/her space, he/she will be responsible for all terms of this Agreement, including housing charges for the academic year.

B. Cancellation for Spring. The term of this Agreement includes the Spring semester. Belmont University expects Student to complete the term of the Agreement. However, Belmont may make the following provisions for cancellation of the Agreement.

i. If Current Student wishes to cancel this Agreement for Spring semester without penalty, he/she may do so only if cancellation is necessitated by one or more of the following events: graduation, voluntary withdrawal, participation in a Belmont program that requires Student to live away from the main campus for Spring semester, academic ineligibility. Written notice of cancellation must be submitted by Student to Residence Life by December 15, 2019 and Student must be checked out of his/her space no later than December 14, 2019. Refer to v. of this same section for cancellations after December 15, 2019.

ii. No exemptions will be granted for the Spring semester to Students seeking an exemption based on age (21 years of age or over by August 21, 2019) or by earning 60 credit hours before the start of the fall semester. Other exemptions may be granted by submitting a written request online through the MyBelmont Housing page by December 15, 2018. If approved, student must be checked out of his/her space no later than December 15, 2018.

iii. Student removed from Belmont housing for disciplinary reasons will be responsible for all housing charges assessed for the semester he/she is removed.

iv. If Student initiates a cancellation, or is subject to an involuntary withdrawal after December 15, 2019 Student is subject to a cancellation fee of $400.

v. Any cancellation not outlined in i. and/or after December 15, 2019, cancellation deadline will be subject to the proration table below. All cancellation requests must be submitted in writing to the Office of Residence Life. The table below outlines Current Student’s responsibilities based on the date written notification is received in the Office of Residence Life. Please note: This table is independent of the University’s refund table for tuition and other fees.

<table>
<thead>
<tr>
<th>DATE</th>
<th>PRORATION POLICY</th>
</tr>
</thead>
<tbody>
<tr>
<td>6/1/19–8/31/19</td>
<td>$800 cancellation fee and full refund of meal plan cost</td>
</tr>
<tr>
<td>9/1/19–9/7/19</td>
<td>60% refund of housing and meal plan cost</td>
</tr>
<tr>
<td>9/8/19–9/14/19</td>
<td>40% refund of housing and meal plan cost</td>
</tr>
<tr>
<td>9/15/19–9/21/19</td>
<td>20% refund of housing and meal plan cost</td>
</tr>
<tr>
<td>9/22/19</td>
<td>No refund</td>
</tr>
</tbody>
</table>
v. If Current Student does not meet housing exemption requirements and intends to continue enrollment and chooses to vacate his/her space, he/she will be responsible for all terms of this Agreement, including housing charges for the term of the Agreement.

8. Assignment of Campus Housing Spaces and Roommates. Unless prior arrangements for late occupancy have been made with the Office of Residence Life, failure of Student to occupy his/her assigned campus housing space by the first day of classes (August 21, 2019 for Fall or January 8, 2020 for Spring) may result in loss of the assigned space.

Belmont reserves the right to make housing and roommate assignments and to require Student to relocate within campus housing when assignments or relocations are necessary to carry out Belmont’s educational and/or administrative purposes. This right to make alternate assignments and require relocations includes the authority to take such action as part of disciplinary sanctions. Nothing in this Agreement shall be interpreted to guarantee Student the right to live with a specific individual or to occupy a specific residential space. Occupancy of spaces by fewer or greater Students than the intended number requires the approval of Residence Life. Student is expected to only occupy assigned space. Any attempt to move a space other than Student’s assignment will result in referral to the university judicial system. If one Student moves from his or her assigned space, the remaining Student(s) will maintain the space in a manner that would permit another Student to be assigned immediately. Belmont also reserves the right to assign Students to temporary accommodations in the event that occupancy is exceeded.

9. Meal Plan Requirement. All Students living on campus are required to have a meal plan. All freshmen living in residence halls are required to purchase a minimum meal plan 14 meals a week. Upperclassmen are required to purchase a minimum meal plan of 7 meals per week. Meal plans can be altered within the requirements until the last day to drop/add in the fall semester and after drop/ add are unalterable for the rest of the academic year. Please choose carefully as Student will have to keep the same plan for the entire year; however, Student will be able to add additional Bruin Bucks at any point in the semester.

10. Inventory and Inspection. Belmont completes a “Room Condition Report” (RCR) prior to Student occupying an assigned residence hall or apartment space. The RCR notes the presence and condition of furnishings, fixtures, and equipment. In addition, any unusual damage or excessive wear to the space is noted. When Student moves out, Belmont completes a RCR that notes any damage or unusual wear to the furnishings, fixtures, equipment, and premises. Cleaning charges are assessed if Student does not leave residence hall or apartment space in a condition allowing immediate occupancy.

11. Checkout. Student agrees to follow posted checkout procedures specific to his/her residential facility. Belmont reserves the right to require students to move from their residence within 24 hours of Student’s last final exam at the end of each semester, or 6 p.m. May 2, 2019, whichever occurs first.

If Student withdraws from Belmont prior to the expiration of the term of the agreement, Student agrees to notify Residence Life in writing of withdrawal and complete proper checkout procedures with the Residence Director of Student’s facility within 48 hours of withdrawal from Belmont. Failure to check out within 48 hours of withdrawal or expiration of the license term will result in a $100 per day late charge for each day. Any belongings left after this time period will be packed up and shipped to the student address on file with the university. Student will be responsible for all costs associated with the removal of personal belongings remaining in the space.

Students removed from Belmont Housing for disciplinary reasons will be required to complete proper checkout procedures within 48 hours following termination of this agreement. Failure to check out by Student will result in a charge to change the lock on Student’s former residential space based on current lock change rates. Any belongings left after this time period will be packed up and shipped to the student address on file with the university. Student will be responsible for all costs associated with the removal of personal belongings remaining in the space.

In the event of a University mandated removal from housing (excluding disciplinary reasons), with the approval from Residence Life, the student may request additional up to two weeks from the date of the notice to remove their belongings from their residential space. This only applies to their belongings; the student will not be able to live in the hall during this time. Any belongings left after this time period will be packed up and shipped to the student address on file with the university. Student will be responsible for all costs associated with the removal of personal belongings remaining in the space.

12. Furnishings, Additions and Alterations. Student agrees not to alter, remove, trade or to occupy a specific residential space. Occupancy of spaces by fewer or greater Students than the intended number requires the approval of Residence Life. Student is expected to only occupy assigned space. Any attempt to move a space other than Student’s assignment will result in referral to the university judicial system. If one Student moves from his or her assigned space, the remaining Student(s) will maintain the space in a manner that would permit another Student to be assigned immediately. Belmont also reserves the right to assign Students to temporary accommodations in the event that occupancy is exceeded.

In the event of a University mandated removal from housing (excluding disciplinary reasons), with the approval from Residence Life, the student may request additional up to two weeks from the date of the notice to remove their belongings from their residential space. This only applies to their belongings; the student will not be able to live in the hall during this time. Any belongings left after this time period will be packed up and shipped to the student address on file with the university. Student will be responsible for all costs associated with the removal of personal belongings remaining in the space.

13. Entry and Inspection. Belmont reserves the right to enter and inspect Student’s campus housing space for reasons including, but not limited to: 1) investigating suspected illegal activity or violations of Belmont policy or regulations, 2) assessing conditions that pose potential threat to the health or safety of campus housing residents, 3) performing maintenance/facility management duties.

14. Personal Property. Belmont assumes no responsibility for, and does not insure against the loss, theft, damage or destruction of, any of Student’s personal property. Student is encouraged to carry personal property or renter’s insurance. In addition, Belmont assumes no responsibility for any personal property (i.e. clothes, furniture, audio/video equipment, etc.) remaining in the housing space after the termination of this Agreement by Student or Belmont. Abandoned personal property will be disposed of at the sole discretion of Belmont, at Student’s expense.

15. Guests. Student is responsible for the actions of his/her guests while on Belmont’s premises, including adherence to Belmont policies. Student is prohibited from accepting payment of any kind in exchange for use of Belmont premises by a guest, either directly or through an online platform such as Airbnb or Couchsurfing.
16. Expenses of Enforcement. Student agrees that if it becomes necessary for Belmont to take action to enforce the terms and conditions of this Agreement, Student will pay all costs and expenses (including attorneys’ fees) and any fines associated with its enforcement.

17. Nondiscrimination. Belmont University is a Christian community. The University faculty, administration and staff uphold Jesus as the Christ and as the measure for all things. As a community seeking to uphold Christian standards of morality, ethics and conduct, Belmont University holds high expectations of each person who chooses to join the community. In compliance with federal law, including provisions of Title IX of the Education Amendments of 1972, Sections 504 of the Rehabilitation Act of 1973, Belmont University does not discriminate on the basis of race, sex, color, national or ethnic origin, age, disability, military service or sexual orientation in its administration of education policies, programs or activities; its admissions policies; or employment. Under federal law, the University may discriminate on the basis of religion in order to fulfill its purposes. The University has appointed the director of the Office of Human Resources to serve as coordinator of compliance with Title IX issues and questions for staff and faculty. The Title IX Coordinator serves as coordinator of compliance for Title IX issues and questions for students. Any issues or concerns should be reported to the Title IX Coordinator.

18. Assignment. Student may not transfer or assign the rights and interest granted by this Agreement to any other person.

**LIVING with a ROOMMATE**

One of the most rewarding aspects of living on-campus is the opportunity to establish close friendships with people from a variety of backgrounds. Whether your roommate is a close friend from home or someone you are meeting for the first time, your roommate relationship can work and even be fun. For many, sharing a room is a new experience that may take some adjustment and compromise. To assist with this process, we require all freshmen to complete roommate agreements during the first couple weeks of classes using our online housing software called Roompact. By discussing the issues in the Roommate Agreement and completing it online, roommates will begin to develop the kind of relationship that is conducive to positive academic, community and personal growth. This process will also reduce or eliminate the possibility of conflict and increase communication between roommates. A step-by-step guide is included below.

- In your browser, type in [www.roompact.com](http://www.roompact.com)
- You will be prompted to type in your Belmont student email. After entering your email, enter your MyBelmont credentials when prompted in order to continue.
- When logging into Roompact for the first time, you will be prompted to complete the Agreement Helper, which will ask you a series of questions. It is advised that you and your roommate fill out the agreement together, using one computer. Discussing and completing the Roommate Agreement in person is an important part of the process.
- After completing each question, you can review and modify your Agreement by clicking on the pencil icon on the right side of the term box.
- You can add additional custom terms that are specific to you and/or your roommate by typing in the text box at the top of the Agreement and clicking the green plus-sign button.
- After reviewing each term, you will sign and save your Agreement.
- At the bottom of the Agreement, a dialogue box will indicate that your roommate(s) have not signed yet. Click on the green button that says, “Yes, let my roommate sign, too!”
- Type in your roommates’ Belmont email address and they will receive an email requesting them to sign the Roommate Agreement.
- At any point in the semester, you and your roommate(s) can review and revise your Roommate Agreement by clicking on Roommate Agreement on the left side of the Roompact home screen.
**UNIVERSITY MAIL PROCEDURES**

Below you will find your mailing address for all on-campus residences:

Your Name  
Belmont University  
1900 Belmont Boulevard  
Residence Hall & Room #  
Nashville, TN 37212

All mail is received and sorted through the University Mail Services office located on the corner of 12th Ave. S. and Acklen Ave.

Deliveries arrive Monday through Friday (there is no delivery on Saturday, Sunday or federal holidays and certain other days when the University may be closed). Hours of operation are Monday–Friday 8 a.m.–5 p.m. and Saturday for package pick up from 10 a.m.–1 p.m. during the Fall and Spring Semesters. Our summer hours are 8 a.m.–4 p.m., Monday–Friday.

If you live on campus and receive a package, you will be emailed through your Belmont University Pop account. You will then need to take your ID and go to the University Mail Center on 12th Avenue to pick up the package (please see campus map for location).

If you change rooms, it is your responsibility to complete a Change of Address Form on my.belmont.edu. It is also your responsibility to notify any family, friends, creditors, banks, etc. of your change of address.

If you have any questions about Campus Mail, please contact the Campus Mail Services at 615.460.6638.

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**BTV—CAMPUS CABLE TELEVISION**

Cable TV Access: All residence halls and on-campus apartments are cable-ready*, receiving local channels as well as channels like Disney, MTV, Comedy Central, Animal Planet and Nickelodeon.

There is one cable connection per room in the residence halls and one connection per bedroom and living room in the on-campus apartments. The cost of cable is included in student housing fees. Students may not upgrade their service to include premium channels like HBO or Cinemax (see below for a complete list of channels).

*Students must supply their own television sets and connection cables.

### BTV Cable Channels

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<tr>
<th>Channel</th>
<th>Description</th>
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<td>Local Origination 1</td>
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<td>Local Origination 2</td>
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<td>ABC – WKRN</td>
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<td>CW – WNAB</td>
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<tr>
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<td>MNT – WUXP</td>
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<td>28</td>
<td>IND – WHTN</td>
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<td>IND – WJFB</td>
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<tr>
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<td>CNN HD</td>
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<td>Headline News HD</td>
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<td>CNBC HD</td>
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<td>Bloomberg Television HD</td>
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<td>NASA TV</td>
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<td>Fox Sports South HD</td>
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<td>40</td>
<td>USA HD</td>
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<td>41</td>
<td>A&amp;E HD</td>
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<td>FX HD</td>
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<td>42</td>
<td>Tru-TV HD</td>
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<td>Comedy Central HD</td>
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<td>44</td>
<td>E! Entertainment HD</td>
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<td>Animal Planet HD</td>
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<td>Food Network HD</td>
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<td>HGTV HD</td>
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<td>Bravo HD</td>
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<td>Nickelodeon HD</td>
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<td>ABC Family HD</td>
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<td>MTV HD</td>
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<td>VH1 HD</td>
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<td>Fuse HD</td>
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<td>CMT HD</td>
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<td>57</td>
<td>The Weather Channel HD</td>
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<td>Travel Channel HD</td>
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<td>58</td>
<td>TLC HD</td>
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<td>Discovery Channel HD</td>
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<tr>
<td>Make</td>
<td>Models Not Equipped With QAM Tuner</td>
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<tr>
<td>Dynex</td>
<td>DX-32L151A11</td>
</tr>
<tr>
<td>Element</td>
<td>Do not appear to have QAM tuners</td>
</tr>
<tr>
<td>Emerson</td>
<td>LC320EM2F • LC401EM2F • EWL20S5B</td>
</tr>
<tr>
<td>Insignia</td>
<td>Do not appear to have QAM tuners. Some Insignia units made in 2015 appear to work properly but it cannot be guaranteed to work prior to installation.</td>
</tr>
<tr>
<td>LG</td>
<td>Models made prior to 2007</td>
</tr>
<tr>
<td>Magnavox</td>
<td>P2MF23ID/37</td>
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<tr>
<td>RCA</td>
<td>LED24G45RQ</td>
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<tr>
<td>Samsung</td>
<td>Models made prior to 2009</td>
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<tr>
<td>Seiki</td>
<td>SE24FT01 • SE47FY19</td>
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<tr>
<td>Sharp</td>
<td>32” Aquos</td>
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<tr>
<td>Sony</td>
<td>Models made prior to 2007</td>
</tr>
<tr>
<td>Sylvania</td>
<td>Do not appear to have QAM tuners</td>
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<tr>
<td>Toshiba</td>
<td>Models made prior to 200</td>
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<tr>
<td>Visio</td>
<td>DWM32H1G1 • DWM32H1Y1 • DWM42F2G1</td>
</tr>
<tr>
<td>Westinghouse</td>
<td>DWM48F1A1 • EWM24F1Y1 • LTV-27W2</td>
</tr>
</tbody>
</table>

Due to non-standard parts usage in different locations, the ability of the TV to work with Belmont’s system is problematic at best and not recommended. (This is not a complete list, just what has been found prior to 2016)

How do I program my digital TV to receive all the University channels?

It is important to perform a channel scan on your TV to ensure you are viewing all the available analog and digital channels. Exact details on how to auto program or auto tune digital TVs vary from manufacturer to manufacturer and from model to model. For best results, refer to the owner’s manual. Most TVs will take between 20–45 minutes to complete this function.

Using the TVs remote control, follow these general steps:

**Step 1:** Press the “Power” button to turn on the TV.

**Step 2:** Press the “Menu” button on your remote.

**Step 3:** Select “Set-Up,” you might have to go to “Tuner” to find where to perform Step 4.

**Step 4:** Select “Antenna” then “Cable” if it is not on Cable, or CATV, you will not get all the channels.

**Step 5:** Select “Auto Program/Auto Tune/Channel scan” then “OK.” Make sure if it separates analog and digital channels that it is allowed to complete the entire channel search.

How to address common reception issues?

The following issues are typically a result of a system wide issue, in-room cabling issue, the television or connected devices: no picture on one or all channels, no color, buzzing sounds, dark or rolling pictures, stations on wrong channels, vertical bars, snowy pictures, etc.

First, check to see if a student in another room is experiencing the same issue. If not, try to connect your television to another TV jack where good service has been established. If a student in another room is experiencing the same issue, or the problem is associated with your TV jack, please call helpdesk support as per the procedures for your campus.

Second, disconnect any other devices attached to your television, such as digital receivers, DVD player, Xbox, etc., so that the coaxial cable is connected directly from the television to the TV jack. If this addresses the issue, then reconnect the devices to isolate the device creating the issue. If you have an external Blu-Ray player or game console, make sure the accessory console and the television are both set to the same channel (3 or 4).

Last, adjust the fine-tuning setting on your television. Check your television’s user guide for more information.

- **Dark picture?** Slowly adjust your TV’s brightness and/or contrast control.
- **Rolling picture?** Slowly adjust your TV's vertical hold.
- **Picture leans to side?** Try adjusting the horizontal hold.

Students have recommended the following converter boxes:

- iView 3500STB II
- Technicolor DCI 401
- ePVision PHD-208

Belmont does not guarantee that your TV will work properly with converter box, but tests have shown that the iView converter box, with revision 3 software works properly. The revision 1 software does not work properly.
How do I make my analog TV work on the school's digital cable system?

If you have an older analog television and your school cable system is digital, your television cannot receive the signal without use of a digital-to-analog converter box.

Campus Televideo has tested and recommends Technicolor DCI 401 because it is a “100 percent compatible” model. All standard definition and high definition channels will pass through the converter box and display on an analog television. Your high definition (HD) channels will be scaled down and will not be in a true HD format but will be viewable.

There are less expensive set top box converters that are 99 percent compatible. The iView 3500STB II has been recommended by users. Less expensive set top boxes occasionally have closed caption or emergency alert notification problems.

Why does my digital TV show channels with decimals or dashes?

On a digital cable television system, the “physical” channel numbers have decimals or dashes. However, some systems are designed to also provide “virtual” channel numbers (VCNs) that present the channel as a digit whole number. Unfortunately, different model digital TVs have different types of channel tuners and not all tuners can pick up the VCNs.

If you have a digital HDTV that will not recognize the whole number virtual channel after a channel scan, be sure to check the settings in the set-up menu—including setting the clock if your TV has one. If this does not work, your TV tuner is probably not capable of presenting the virtual channels and you have the following options:

1. Do nothing and use the physical channel numbers. You can tune to sub-channels just as you would tune to a normal channel.
2. Purchase a newer model HDTV with an NTSC Clear QAM tuner that you know can recognize whole number virtual channels.
3. Purchase a set-top box with an NTSC Clear QAM tuner that will recognize the VCNs.

The above mentioned set-top box model DCI401 for $108 has been tested for 100 percent compatibility.

How can I record shows on TV?

Use a recorder such as TiVo or Boxee.

How do I Program My TiVo?

The following are programming instructions for TiVo units Series 3, TiVo HD DVR and Premier.

Please note: Series 2 (single tuner) and TiVo Romio (all models) do not have clear QAM tuners and cannot be used with the school's cable network.

Due to the University's cable package, you may experience problems with the channel guide lining up correctly on your TiVo device. This will affect your ability to program your TiVo to record future programming.

Guided Setup for All Channels

1. With TiVo unit powered “On” remove the Cable Card from the TiVo unit if available.
2. Press the “TiVo” button on the remote and arrow down to the “Read New Messages and Settings” tab, highlight and press “Select.”
3. Arrow down to “Restart or Reset Setup” highlight and press “Select.”
4. Arrow down to “Repeat Guided Setup” highlight and press “Select.”
5. You will now receive a “Warning” and must press the thumbs down button 3 times, then the “ENTER” button (not the select button).
6. Now you will enter your five digit zip code, now press “Select.”
7. Arrow down to “Cable Only,” highlight and press “Select.”
8. You will receive a message “Cable Card,” arrow down to “Continue” and press “Select.”
9. Now you will set up your internet connection, choose internet or telephone (depending on your format) then press “Select.”
10. Input your settings based upon your selection of the previous step.
11. “You will now connect to TiVo” press “Select.”
12. After loading is complete, press “Select.”
13. “Cable Provider” arrow down to your school, and press “Select.”
14. “Premiums” arrow to “No” and press “Select.”
15. “Your channels are now setup” press “Select.”
17. When download is complete, press “Select.”
18. “Program Info Received” press “Select.”
19. You will now receive a “Congratulations” message, press the “TiVo” button to resume normal function.
Tuning Missing Digital /HD Channels

1. Press the “TiVo” button on the remote.
2. Arrow to “Read New Messages and Settings” press “Select.”
3. Arrow to “Settings” and press “Select.”
4. Arrow to “Channels Select” and press “Select.”
5. Arrow to “Channel Scan” and press “Select.”
6. “Channel Scanning” Arrow to “Scan for Channels” and press “Select.”
7. You will now receive a warning, highlight “OK” and press “Select.” (This step will take approximately 15–20 Min to complete).
8. Once completed press “Select.”
9. Arrow to “Add New Channel to Channel List” press “Select.”
10. Arrow to “Channel List” press “Select.”
11. Arrow down through the list pressing “Select” on all grayed out channels turning them yellow with a check mark. Go to the bottom of the list ensuring you have checked all grayed out channels.
12. Arrow to the right to “Done” and press “Select.”
13. Now press the LIVE TV button. You have finished the programming process.

INFORMATION TECHNOLOGY SERVICES

Belmont’s department of Library and Information Technology Services (LITS) provides Internet access and other technology services for all on-campus residents via the campus networks. In addition to Internet access and cable TV, these services include email, the productivity suite Microsoft Office 365 ProPlus, and an on-campus printing service. Many services are also accessible from anywhere using web access or mobile devices. In addition to Internet access and the previously covered cable TV.

Resident students can access the campus networks by connecting to the Wi-Fi networks or the wired network using Ethernet cables and adapters, if necessary. Wi-Fi is available throughout residence halls and academic buildings. Wired ports are available in bedrooms and apartment common areas. It is recommended that residents with laptops that lack an Ethernet port bring an adapter and Ethernet cable. Students should not bring any wireless routers or access points, including Wi-Fi extenders.

An email account is provided by Belmont and is accessible using the MyBelmont portal and mobile devices. This email account is created during the setup of the MyBelmont account.

Currently enrolled students are entitled to a subscription for Microsoft Office 365 ProPlus. This includes desktop software for PCs and Macs and access to the mobile versions of the software for iOS and Android.

Printing services are provided using BruinPrint, Belmont’s student print station system. Operating through a network of hi-speed printers located throughout the academic buildings and many of the dorms, BruinPrint allows students to send print jobs from their phones, tablets, personal laptops or from campus computer labs for pickup at any BruinPrint station on campus. There is a small, per-page fee for this service.

For more information on these and other technology services, please visit belmont.edu/its.
**CAREER & PROFESSIONAL DEVELOPMENT**

615.460.6490 • careerdevelopment@belmont.edu

The Career Development Team empowers students and graduates to identify and pursue their passions and meet the needs of the world. Reach your professional goals with the help of your specialized career coach and exclusive resources available to you:

**Career Coaching:** Receive individualized advice to help you succeed regardless of your chosen career path.

**Career Assessments:** Enneagram fans—take advantage of a number of career and personality assessments designed to analyze interests, skills, values and personality traits as they relate to career choices.

**Handshake:** Land your dream internship or job through Handshake! Access Handshake through the LaunchPad in MyBelmont to find opportunities recommended for you! (Contact Student Financial Services for information regarding on campus jobs.)

**Resume Review:** Make your resume stand out with customized feedback. Upload your document to Handshake to receive feedback electronically, or schedule an appointment with your specialized career coach to discuss it in person.

**Be Career Ready:** Prepare to reach your goals after graduation by learning about opportunities to develop the eight career readiness competencies every college graduate needs to be career ready.

**Practice Interviews:** Meet with your specialized career coach to enhance your interview skills in order to secure your next internship or job.

**Connections with Alumni and Employers:** Check out upcoming opportunities to meet employers hiring for part-time or full-time jobs or internships by accessing the Event Calendar in Handshake.

belmont.edu/careerdevelopment | @BUCareerDevelop

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**OFFICE of CAMPUS SECURITY**

The Office of Campus Security is located on the first floor of the Gabhart Student Center. Belmont Student ID cards are made here. You can get more information about the Office of Campus Security at belmont.edu/ocs.

**Officers are on duty 24 hours a day, 365 days a year.**

If you need to reach an officer in an emergency, you should either dial 615.460.6911 or find a “blue light” emergency telephone. Emergency telephones are located throughout campus. Remember to report all suspicious behavior to both Campus Security and your RA staff. Please become familiar with both the location of your nearest emergency telephone as well as the location of Campus Security.

For all emergency requests: 615.460.6911

For all non-emergency requests: 615.460.6617

The Office of Campus Security at Belmont University offers the following services for students on campus:

- 24-hour campus patrol
- Safety escort service (available 24/7 between two points on campus)
- Unlocking cars
- Jump-starting cars
- Vehicle registration
  – parking permits
  – temporary parking permits
- Issuing, replacing or activating student ID cards
- Completion of accident and crime reports on campus
- Information about parking, safety and maps

The Office of Campus Security also sponsors various safety programs and classes throughout the school year. Students can and often do make special requests to the Office of Campus Security to conduct self-defense, travel safety and other types of programs. Programs can be held for very small (even as few as 3–4 individuals) or substantially large groups for their residence hall/class/organization at night, during the day, on weekdays or on weekends throughout the calendar year. Students will be informed when opportunities to attend become available.

If you would like information about any of these above services, please call the Office of Campus Security at 615.460.6617.
CAMPUS SAFETY TIPS
The staffs of the Office of Residence Life and the Office of Campus Security work very hard to provide the safest environment possible in the residence halls and apartment communities. In return, you have the responsibility to take the time to think about your own safety. If you have any questions, please contact your Resident Assistant (RA) or Residence Director (RD).

Keys, Doors, Locks and Building Access
Every hall is equipped with a basic security system: doors and locks. Additionally, all residence halls and apartment community gates are secured by a key card access system, which only allows residents of a particular complex to enter. These systems only work if a student properly uses them.

SECURITY REMINDERS
• ALWAYS lock your door when you leave your room, even if you’ll be back in a couple of minutes.
• Lock your room when you go to bed at night.
• Be aware of strangers in the area… if anyone looks suspicious or out of place, contact a Residence Life Staff Member or Campus Security immediately.
• Do not hold the entrance door for anyone you do not know.
• Do not let strangers who knock on the door into the building.
• NEVER prop entrance doors open!
• Do not leave your belongings unattended in the common areas.
• Keep valuables locked up or out of sight.
• If you think something has been stolen, report the theft immediately to Campus Security.

Safety When Out and About
Although Belmont is a relatively safe campus, it is located in the heart of a major metropolitan city which is also the state capital. As such, the surrounding community will harbor the same sorts of crimes as any other major city. By following some basic crime prevention techniques, you can help keep yourself and the campus safe:
• Walk in groups of three or more (especially at night) or call for a security escort.
• Avoid poorly lit and sparsely populated areas such as alleys.
• Do not let strangers in to your residence.
• Do not give rides to strangers.
• Do not give money to panhandlers.
• Report suspicious activity immediately.

For more information on Campus Safety, please visit belmont.edu/ocs.

Bicycle Policy
Registration of your bicycle increases the chances of recovery if it is stolen. Often when bikes are recovered, the owners cannot be located or cannot legally reclaim their property because they do not know the serial number of the bike. Therefore, the following rules will apply:

All bicycles on campus must be registered with the Office of Campus Security at no charge. Each bicycle must display a decal issued by OCS that is affixed to the bicycle on the permanent part of the frame just under the seat. Bicycles left outside on campus during Christmas break or summer break will be assumed to be abandoned and will be impounded. Bicycles left on campus over summer break must have a decal and be registered with the Office of Campus Security. Students staying on campus during the summer must put their bicycles on the summer list with Campus Security or the property will be assumed to be abandoned and removed at the owner’s expense.

Unattended bicycles are expected to be locked to a bicycle rack at all times. They are not to be left in public access areas, entrances or exits to buildings, or attached to any railings, landscaping or other areas not designated for bicycle use. Specifically, bicycles may not be stored in Residence Hall or Apartment hallways or individual rooms. Bicycles must follow the same laws as automobiles when on roadways. Failure to register your bicycle or violation of above rules will result in impoundment at the owner’s expense. Bicycles left outside on campus over summer break will be assumed to be abandoned and will be removed at the owner’s expense.

To better protect your bike, use a quality U-bolt lock and properly secure it through the main frame and not just through a quick release wheel. If you have a more expensive bike model, you may want to consider one of several excellent technological devices that can send you a message if your bike is moved and/or can track your missing bike.

For more information regarding bicycles on campus, please visit belmont.edu/ocs.
BEAMAN STUDENT LIFE CENTER

Connected to the Curb Event Center and the Maddox Grand Atrium, the Beaman Student Life Center is a 600,000-square-foot hub of campus life located at the heart of Belmont’s historic campus. Since the fall of 2003, the Beaman has been a multi-purpose facility that supports the Belmont community by serving as a social gathering place for students and a programming space for campus-wide events such as NCAA selection parties, dances, fashion shows and blood drives. Through the main entrance facing the Bell Tower you will find “What’s Bruin,” a convenience store with coffees, snacks, drinks, smoothies, sushi and ready-made sandwiches.

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The Beaman Student Life Center is home to many of the departments in the Division of Student Affairs, including:

• Belmont Office of Leadership Development (BOLD)
• Community Accountability
• Disability Services
• Fitness & Recreation
• New Student & Parent Programs
• Student Organizations & Activities (SOA)

In addition to professional offices, the Beaman houses Belmont’s four Chartered Organizations:

• Student Government Association
• Student Activities Programming Board
• Panhellenic Association
• Interfraternity Council

As a central hub of campus life, the Beaman is a great place to relax as it features ample gathering spaces and seating areas for students to study and interact. The Beaman is under the administrative authority of the Division of Student Affairs. For questions related to the Beaman Student Life Center, contact the Division of Student Affairs at 615.460.6407.

FITNESS & RECREATION

The Department of Fitness and Recreation exists to provide members of the Belmont community with facilities, programs and services that educate, promote and support a healthy, active lifestyle. The first floor of the Fitness and Recreation Center, located in the Beaman Student Life Center, features a rock climbing wall, two regulation-size racquetball courts and full service men’s and women’s locker rooms. The second floor consists of a group exercise room with mirrored walls and beautiful views of Belmont’s lawns; a recreational gymnasium featuring a full-sized basketball court; and a weight room featuring free weights, weight machines, treadmills, elliptical machines, functional fitness equipment and more.

The Department of Fitness and Recreation also offers the following programs and services:

Group Fitness
Group Fitness classes create an exciting and fun environment for exercisers of all stages to be physically active. Classes occur every day of the week at a variety of times in order to accommodate student class schedules. Class formats include:

• Spin
• Zumba
• Yoga
• Barre
• Iron Body Blast
...and more!

Intramural Sports
Intramural Sports provides students with an opportunity to connect with the campus community and build new relationships. Available in men’s, women’s and co-rec divisions, Intramural Sport offerings include:

• Basketball
• Volleyball
• Futsal
• Handball
• Tailgate Games
• Pickleball
• Racquetball
• Spikeball
...and more!

Personal Training
Personal Training packages offer motivating and educational sessions for clients as they start or continue their fitness journey. Packages include half-hour or hour-long sessions and can be conducted one-on-one or with up to three friends. Other Personal Training services include:

• Equipment Orientations
• Exercise Program Development
• Fitness Assessment
• Body Composition Test

Fitness and Recreation Center Hours:
Monday–Thursday 6 a.m.–11 p.m.
Friday 6 a.m.–8 p.m.
Saturday 9 a.m.–8 p.m.
Sunday 1 p.m.–8 p.m.

Tall Hall Fitness Center Hours:
Monday–Friday 7 a.m.–10 p.m.
Saturday 11 a.m.–10 p.m.
Sunday 1 p.m.–10 p.m.

For more information concerning FitRec facilities, programs, and services, call the Beaman Information Desk at 615.460.6313, or connect through the following resources:

@Belmont.edu/fitrec  @bufitrec  BUFitRec  BUFITREC  Beaman Information Desk 615.460.6313
BELMONT FOOD

In addition to Harrington Place Dining, Belmont provides a variety of dining options for students. Students can use their declining points at any of these locations, or purchase additional Bruin Bucks that can be used. Credit cards and cash are also accepted.

Curb Café: Located on Belmont Boulevard, attached to the Beaman Student Life Center, the Curb Café offers three unique dining options for students, in addition to a large amount of seating and a stage for performances.

- Chick-fil-A offers its famous chicken sandwiches, tenders and salads, in addition to waffle fries and milkshakes.
- McAlister’s Deli offers deli sandwiches, salads and their world-famous sweet tea.
- What’s Bruin: Located in the Beaman Student Life Center, What’s Bruin offers a great place to drop by for a quick snack. With a convenience store feel, What’s Bruin offers bottled drinks, coffee, tea, snacks and pre-packaged sandwiches.

Corner Court: Located in the Massey Business Center, Corner Court is a one-stop location offering snacks, drinks and various pre-packaged sandwiches, soups and sushi. In addition, Corner Court has a made-to-order sandwich station featuring Boar’s Head Deli Meats.

Janet Ayers Academic Center: Located on the corner of Wedgewood and 15th Avenues, the Janet Ayers Academic Center is home to two dining options for students:

- Burrito Bowl offers Mexican inspired favorites.
- We Proudly Brew Starbucks offers its famous coffee beverages, in addition to teas, smoothies and pastries.

Dining Plans: All students living in Belmont’s on-campus residence halls must purchase a meal plan. During their first year, freshmen must purchase a 20, 16 or 14 meal plan. Residents living in Thrailkill, Russell, Dickens or Horrell must purchase at least an eight meal plan. Residents living in Hillside and Belmont Commons must purchase at least a five meal plan. Please note, all meal plan purchases are non-refundable.

For questions or comments concerning Belmont food, please contact: Belmont University Dining Services at 615.460.6780 or belmont.sodexomyway.com.

<table>
<thead>
<tr>
<th>Location</th>
<th>Hours</th>
<th>Meals/Week</th>
<th>Declining Points</th>
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<tr>
<td>Harrington Place Dining</td>
<td>Monday–Thursday</td>
<td>7:15 a.m.–10 p.m.</td>
<td>14 meals/week + 275 declining points</td>
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<td></td>
<td>Friday</td>
<td>7:15 a.m.–7 p.m.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Saturday–Sunday</td>
<td>7:15 a.m.–7 p.m.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Monday–Thursday</td>
<td>7 a.m.–8 p.m.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Friday</td>
<td>7:15 a.m.–6 p.m.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Saturday–Sunday</td>
<td>7 a.m.–7 p.m.</td>
<td></td>
</tr>
</tbody>
</table>

Declining Points vs. Bruin Bucks
Bruin Bucks are dollars that can be added to your Student ID Card and can be used at any of the campus dining facilities mentioned. They can also be used at certain off-campus locations. Bruin Bucks WILL roll over semester to semester. One Bruin Buck is equal to $1.

Declining Points are included in meal plans and can only be used at on-campus facilities. They WILL NOT roll over semester to semester, and must be used by the time the semester ends. They are non-refundable.

For questions or comments concerning Belmont food, please contact: Belmont University Dining Services at 615.460.6780 or belmont.sodexomyway.com.

Janet Ayers Academic Center
Burrito Bowl Monday–Thursday | 7 a.m.–7 p.m. |
| Friday | 7:30 a.m.–4:30 p.m. |
| Saturday–Sunday | 7 a.m.–6 p.m. |

We Proudly Brew Starbucks Monday–Thursday | 7 a.m.–7 p.m. |
| Friday | 7:30 a.m.–4:30 p.m. |
| Saturday | 7 a.m.–5 p.m. |
| Sunday | 10 a.m.–2 p.m. |
| Monday–Thursday | 7 a.m.–8 p.m. |
| Friday | 7:30 a.m.–6 p.m. |
| Saturday–Sunday | 7 a.m.–6 p.m. |

Chick-fil-A Monday–Thursday | 7:30 a.m.–11 p.m. |
| Friday | 7:30 a.m.–12 a.m. |
| Saturday–Sunday | 7:30 a.m.–12 a.m. |

McAlister’s Deli Monday–Thursday | 11 a.m.–9 p.m. |
| Friday | 11 a.m.–9 p.m. |
| Saturday–Sunday | Noon–7 p.m. |

Mein Bowl Monday–Sunday | 11 a.m.–8 p.m. |

Curb Café Monday–Thursday | 7:15 a.m.–3:00 p.m. |
| Friday | 7:15 a.m.–8:00 p.m. |
| Saturday–Sunday | 7:15 a.m.–7:00 p.m. |

Mead’s Deli Monday–Thursday | 11 a.m.–9 p.m. |
| Friday | 11 a.m.–9 p.m. |
| Saturday–Sunday | Noon–7 p.m. |

Belmont Commons

Services at 615.460.6780 or belmont.sodexomyway.com.

Bruin Bucks are dollars that can be added to your Student ID Card and can be used at any of the campus dining facilities mentioned. They can also be used at certain off-campus locations. Bruin Bucks WILL roll over semester to semester. One Bruin Buck is equal to $1.

Declining Points are included in meal plans and can only be used at on-campus facilities. They WILL NOT roll over semester to semester, and must be used by the time the semester ends. They are non-refundable.

For questions or comments concerning Belmont food, please contact: Belmont University Dining Services at 615.460.6780 or belmont.sodexomyway.com.
HEALTH SERVICES and PHARMACY

Belmont University Health Services

Belmont University Health Services is your on-campus source for treatment of common illnesses and injuries. Clinic visits are free for students with discounted fees for any testing or procedures. The clinic is located in McWhorter Hall next to the Belmont Pharmacy. When classes are in session, our hours are 8 a.m.–6 p.m. Monday–Friday and 8 a.m.–Noon on Saturday. During student breaks, we are open 8 a.m.–4:30 p.m. Monday–Friday.

Additional services include allergy injections, vaccinations, annual flu shots, lab testing, wellness information, referrals and comprehensive travel consults. All services are provided confidentially in adherence with the FERPA laws.

Appointments may be made through the Health Portal or by phone. We recommend scheduling an appointment to minimize your wait time; however, we do accept “walk-in” appointments in the clinic.

Phone: 615.460.5506 • Fax: 615.460.6131 • belmont.edu/healthservices

Belmont University Pharmacy

Belmont University Pharmacy is here to serve all your pharmacy needs. Conveniently located inside the front doors of McWhorter Hall in Room 106 and adjacent to the University Clinic. When classes are in session, our hours are 8 a.m.–6 p.m., Monday–Friday and 8 a.m.–Noon on Saturday. During student breaks, we are open 8 a.m.–4:30 p.m., Monday–Friday.

We offer professional counseling on all medications and over-the-counter items in a confidential and private setting. The pharmacy accepts all major insurances.

The pharmacy offers a variety of over-the-counter items (sun-care, first-aid, personal care items and much more). The pharmacy also carries a wide assortment of vitamin and herbal product for those seeking a more natural method to treat their health needs.

If you have any questions please stop by or call today to learn how we can meet your pharmacy needs!

Phone: 615.460.6040 • Fax: 615.460.5980 • belmont.edu/healthservices/pharmacy

COUNSELING SERVICES

What We Offer

Belmont University is committed to providing convenient access to professional mental health assessment, emergent care and short-term solution focused treatment, as well as referral to off-campus specialists and services. Our services, provided at no cost to students, are provided with individualized attention to the needs of our diverse student population. Our services are short term and include:

- Online Self-Help (TAO)
- Wellness Programming
- Assessment and Referral Services
- Drop-In Workshops
- Group Therapy
- Individual Therapy
- Crisis Intervention

Counseling Services strives to make services as accessible as possible for students; therefore, no appointment is necessary to make your first contact with one of our mental health counselors. Simply come in during walk-in hours. You will complete your paperwork and meet with a member of our team the same day.

Counseling Services maintains strict confidentiality for all clients seen in the center and adheres to all applicable state and federal laws pertaining to client confidentiality.

Location/Contact

Gabhart Student Center 209
Walk-In Clinic Hours: Monday–Friday, 10 a.m.–3 p.m.
615.460.6856 | belmont.edu/counseling
Crisis Walk-Ins: 8 a.m.–4:30 p.m.

TAO

TAO (Therapy Assistance Online) is available anytime online for free with your Belmont email. Register at thepath.taoconnect.org to start working toward your goals today!
THE BELMONT STORE

The Belmont Store, located at 1700 Portland Avenue, offers many items and programs that can help you succeed at Belmont.

The Belmont Store is partnered with MBS Direct to provide you with our innovative Bruin Books program. This program is designed to allow you to order your books from the comfort of your own home without the hassle of waiting in line and charges them directly to your student account. You can choose to ship them to your residence hall so they'll be there when you move in, or you can have them held for pick up in the Bruin Books location on campus. Because our partner is one of the largest distributors of used textbooks, we are able to keep the prices competitive and offer Guaranteed Buyback. This means you will see up front how much money you will get back at the end of the semester for certain titles. For additional details about the program, please visit us at: TheBelmontStore.com.

The Belmont Store offers an extensive line of Belmont apparel and gifts to satisfy every Bruin’s tastes. The Belmont Bonus Rewards Club is a program that offers you redeemable points from purchases at our store. Points can be redeemed for The Belmont Store gift cards. Details are available online at TheBelmontStore.com.

You will also find a variety of school supplies from backpacks and copy paper, to acrylic paints, stethoscopes and even guitar strings. We have everything a Belmont student will need for class!

Visa, MasterCard, American Express and Discover are accepted both in the store and on the website. You may also charge school supplies to your student account. You will need to check with Student Financial Services for payment deadlines and additional information on the student account.

Because The Belmont Store is owned and operated by Belmont University, all revenues generated stay on campus to help support the University’s mission.

615.460.6418 • TheBelmontStore.com • bookstore@belmont.edu

FACILITIES MANAGEMENT SERVICES

Facilities Management Services (FMS) coordinates maintenance, housekeeping and landscaping. In addition, they schedule requests for pest control problems.

Students have the responsibility for submitting their own maintenance requests. Your RA and RD can help ensure that a matter is resolved, but you have the primary responsibility for reporting any issues.

Please note that cable, internet and telephone problems are NOT handled through FMS. All issues in these areas should be reported to Telecommunications at 615.460.6214.

Non-Emergency Maintenance Requests

The Facilities staff is happy to take your maintenance requests during business hours. Office hours for FMS are 7 a.m.–3:30 p.m., Monday–Friday. During this time, maintenance requests can be made in three ways:

1. The preferred way is through the online “iService Desk.” This ensures that you will get email updates about your request, as well as a work order number. Go to my.belmont.edu/group/mycampus/fms and follow the “iService Desk” link.
2. Call the FMS office at 615.460.6670. During office hours, call FMS with urgent requests.
3. Email the FMS office at fms@belmont.edu

Please note that outside of office hours, FMS does not see requests made through these channels.

Emergency Maintenance Requests

For maintenance problems that require immediate attention during non-office hours, contact the Office of Campus Security at 615.460.6617, the Resident Assistant on duty or your Residence Director.

Examples of Emergencies:
- Water flowing from a pipe
- Toilet flooding
- Lack of heating
- Lack of air conditioning
- An electrical outage
TRANSPORTATION

Belmont University sits in the heart of Nashville and is a convenient walking or biking distance from numerous downtown shops, restaurants and other amenities. Many students also opt to take taxis and rideshare options around the downtown area or to the airport. There are also a couple of transportation options provided through the University:

Nashville MTA (Bus System)

As a benefit for Belmont Students and Employees, you can ride the MTA bus to and from Belmont and we’ll pick up the tab. All students, faculty and staff can just get on the bus and swipe your Belmont ID card. Save on gas, sit back and enjoy the ride. For MTA schedules, please visit nashvillemta.org and click on “Bus Services” and then “Maps & Schedules.”

Enterprise Car Share

Belmont also has a partnership with Enterprise Car Share, a car-sharing program. For a small fee, students may rent one of two cars, which are parked on Belmont’s campus, by the hour or by the day. For more information, or to sign up for this program please visit Enterprise Car Share online at enterprisecarshare.com/car-sharing/program/belmont.

Nashville B-Cycle

There are several Nashville B-stations close to campus. Nashville B-cycle is designed to encourage a healthy and environment-centered mode of transportation. With adjustable seat posts, a basket to stow belongings, automatic lights, three speeds and gear to keep clothes clean, these bikes are perfect for everyone to use.

USEFUL AREA STORES

Plug these addresses into your GPS for specific directions to some commonly requested stores.

Bed, Bath & Beyond
7657 Highway 70 South, Nashville, TN 37221
615.646.7383

Best Buy
6810 Charlotte Pike, Nashville, TN 37209
615.353.1184

Costco
6670 Charlotte Pike, Nashville, TN 37209
615.354.5100

Home Depot
2535 Powell Ave., Nashville, TN 37204
615.269.7800

Kroger (Hillsboro Village)
2201 21st Ave. South, Nashville, TN 37212
615.269.7818

Kroger (Melrose)
2615 Franklin Pike, Nashville, TN 37204
615.297.5517

Kroger (Green Hills)
2131 Abbott Martin Rd., Nashville, TN 37215
615.297.7531

Publix (Belle Meade)
4324 Harding Pike, Nashville, TN 37205
615.279.2038

Sam’s Club
1300 Antioch Pk, Nashville, TN 37211
615.834.9092

Target (Nashville West)
6814 Charlotte Pike, Nashville, TN 37209
615.238.0112

Target (White Bridge)
26 White Bridge Rd., Nashville, TN 37205
615.352.8461

Trader Joe’s
3909 Hillsboro Pike, Nashville, TN 37215
615.297.6560

Wal-Mart Superstore
2421 Powell Ave., Nashville, TN 37204
615.383.3844

Whole Foods Market
4021 Hillsboro Pike, Nashville, TN 37215
615.440.5100
### GREAT LOCAL EATS

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<thead>
<tr>
<th>Restaurant</th>
<th>Food Type</th>
<th>Area</th>
<th>Price</th>
<th>Street Address</th>
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<tbody>
<tr>
<td>Cheesecake Factory</td>
<td>American</td>
<td>GH</td>
<td>$$</td>
<td>2133 Green Hills Village Dr</td>
<td>615.463.3400</td>
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<tr>
<td>Blvd Nashville</td>
<td>American</td>
<td>BB</td>
<td>$$</td>
<td>2013 Belmont Blvd.</td>
<td>615.298.1430</td>
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<td>Burger Up</td>
<td>American</td>
<td>12S</td>
<td>$</td>
<td>2901 12th Ave S</td>
<td>615.279.3767</td>
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<td>The Hard Rock Café</td>
<td>American</td>
<td>DT</td>
<td>$$</td>
<td>100 Broadway</td>
<td>615.742.9900</td>
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<td>Five Guys</td>
<td>American</td>
<td>WE</td>
<td>$</td>
<td>2018 West End Ave.</td>
<td>615.320.6378</td>
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<td>Flipside</td>
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<td>$$</td>
<td>2403 12th Ave S</td>
<td>615.292.9299</td>
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<td>Logan’s Roadhouse</td>
<td>American</td>
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<td>$</td>
<td>727 Thompson Ln.</td>
<td>615.385.7712</td>
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<td>McDougall’s</td>
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<td>2115 Belcourt Ave.</td>
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<td>2011 Belmont Blvd</td>
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</tr>
<tr>
<td>The Donut + Dog</td>
<td>American</td>
<td>21st</td>
<td>$</td>
<td>2127 Belcourt Ave.</td>
<td>615.457.1476</td>
</tr>
<tr>
<td>International Market</td>
<td>Asian</td>
<td>BB</td>
<td>$</td>
<td>2010 Belmont Blvd.</td>
<td>615.297.4453</td>
</tr>
<tr>
<td>Ken’s Sushi</td>
<td>Asian</td>
<td>21st</td>
<td>$</td>
<td>2007 Division St.</td>
<td>615.321.2444</td>
</tr>
<tr>
<td>Pei Wei Diner</td>
<td>Asian</td>
<td>GH</td>
<td>$</td>
<td>4017 Hillsboro Pike #301</td>
<td>615.514.3230</td>
</tr>
<tr>
<td>P.F. Chang’s</td>
<td>Asian</td>
<td>WE</td>
<td>$$</td>
<td>2525 West End Ave.</td>
<td>615.329.8901</td>
</tr>
<tr>
<td>PM</td>
<td>Asian Fusion</td>
<td>BB</td>
<td>$ - $$</td>
<td>2017 Belmont Blvd.</td>
<td>615.297.2070</td>
</tr>
<tr>
<td>Martin’s Bar-B-Que</td>
<td>BBQ</td>
<td>BB</td>
<td>$</td>
<td>3108 Belmont Blvd.</td>
<td>615.200.1181</td>
</tr>
<tr>
<td>Edley’s</td>
<td>BBQ</td>
<td>12S</td>
<td>$</td>
<td>2706 12th Ave. South</td>
<td>615.953.2951</td>
</tr>
<tr>
<td>Jack’s Bar-B-Que</td>
<td>BBQ</td>
<td>DT</td>
<td>$</td>
<td>416 Broadway #A</td>
<td>615.254.5715</td>
</tr>
<tr>
<td>Pancake Pantry</td>
<td>Breakfast</td>
<td>21st</td>
<td>$</td>
<td>1796 21st Ave. South</td>
<td>615.383.9333</td>
</tr>
<tr>
<td>Calypso Café</td>
<td>Carribean</td>
<td>100</td>
<td>$</td>
<td>700 Thompson Ln.</td>
<td>615.297.3888</td>
</tr>
<tr>
<td>Bongo Java</td>
<td>Coffee Shop</td>
<td>BB</td>
<td>$</td>
<td>2009 Belcourt Blvd.</td>
<td>615.777.2233</td>
</tr>
<tr>
<td>Café Coco</td>
<td>Coffee Shop</td>
<td>WE</td>
<td>$</td>
<td>210 Louise Ave.</td>
<td>615.321.2626</td>
</tr>
<tr>
<td>Fido</td>
<td>Coffee Shop</td>
<td>21st</td>
<td>$</td>
<td>1812 21st Ave.</td>
<td>615.385.7959</td>
</tr>
<tr>
<td>Frothy Monkey</td>
<td>Coffee Shop</td>
<td>12S</td>
<td>$</td>
<td>2509 12th Ave. South</td>
<td>615.292.1808</td>
</tr>
<tr>
<td>Starbucks</td>
<td>Coffee Shop</td>
<td>21st</td>
<td>$</td>
<td>402 21st Ave. South</td>
<td>615.340.9665</td>
</tr>
<tr>
<td>Dunkin Donuts</td>
<td>Donuts</td>
<td>21st</td>
<td>$</td>
<td>1500 21st Ave. South</td>
<td>615.915.3850</td>
</tr>
<tr>
<td>Melting Pot</td>
<td>Fondue</td>
<td>DT</td>
<td>$$$</td>
<td>166 2nd Ave. North</td>
<td>615.742.4970</td>
</tr>
<tr>
<td>Ben &amp; Jerry’s</td>
<td>Ice Cream</td>
<td>21st</td>
<td>$</td>
<td>2200 Children’s Way</td>
<td>615.936.5869</td>
</tr>
<tr>
<td>Noodles &amp; Co.</td>
<td>International</td>
<td>GH</td>
<td>$</td>
<td>2116 Green Hills Village Dr.</td>
<td>615.383.7240</td>
</tr>
<tr>
<td>Mafalda’s</td>
<td>Italian</td>
<td>12S</td>
<td>$</td>
<td>2400 12th Ave. South</td>
<td>615.269.4646</td>
</tr>
<tr>
<td>Old Spaghetti Factory</td>
<td>Italian</td>
<td>DT</td>
<td>$$-$$</td>
<td>160 2nd Ave. North</td>
<td>615.254.9010</td>
</tr>
<tr>
<td>California Pizza Kitchen</td>
<td>Italian</td>
<td>GH</td>
<td>$</td>
<td>4031 Hillsboro Pike #901</td>
<td>615.460.0192</td>
</tr>
<tr>
<td>Mellow Mushroom</td>
<td>Italian</td>
<td>21st</td>
<td>$</td>
<td>212 21st Ave. South</td>
<td>615.342.0044</td>
</tr>
<tr>
<td>Pizza Perfect</td>
<td>Italian</td>
<td>21st</td>
<td>$</td>
<td>1602 21st Ave. South</td>
<td>615.329.2757</td>
</tr>
<tr>
<td>Levant</td>
<td>Mediterranean</td>
<td>BB</td>
<td>$</td>
<td>1703 Portland Ave</td>
<td>615.476.5551</td>
</tr>
<tr>
<td>Chago’s Cantina</td>
<td>Mexican</td>
<td>BB</td>
<td>$$</td>
<td>2015 Belmont Blvd.</td>
<td>615.386.0106</td>
</tr>
<tr>
<td>Las Palmas</td>
<td>Mexican</td>
<td>12S</td>
<td>$</td>
<td>2615 Franklin Pike</td>
<td>615.292.1902</td>
</tr>
<tr>
<td>San Antonio Taco Co.</td>
<td>Mexican</td>
<td>21st</td>
<td>$</td>
<td>416 21st Ave. South</td>
<td>615.327.4322</td>
</tr>
<tr>
<td>Taqueria Del Sol</td>
<td>Mexican</td>
<td>12S</td>
<td>$</td>
<td>2317 12th Ave. South</td>
<td>615.499.4293</td>
</tr>
<tr>
<td>Domino’s</td>
<td>Pizza Delivery</td>
<td>21st</td>
<td>$</td>
<td>2004 Belcourt Ave.</td>
<td>615.297.3000</td>
</tr>
<tr>
<td>Papa John’s</td>
<td>Pizza Delivery</td>
<td>WE</td>
<td>$</td>
<td>2316 West End Ave.</td>
<td>615.321.4000</td>
</tr>
<tr>
<td>Las Paletas</td>
<td>Popocles</td>
<td>12S</td>
<td>$</td>
<td>2907 12th Ave. South #B</td>
<td>615.386.2101</td>
</tr>
<tr>
<td>Bruegger’s Bagels</td>
<td>Sandwiches</td>
<td>21st</td>
<td>$</td>
<td>422 21st Ave.</td>
<td>615.327.0055</td>
</tr>
<tr>
<td>Subway</td>
<td>Sandwiches</td>
<td>BB</td>
<td>$</td>
<td>1703 Portland Ave.</td>
<td>615.385.2545</td>
</tr>
<tr>
<td>Which Wich</td>
<td>Sandwiches</td>
<td>WE</td>
<td>$</td>
<td>2003 West End Ave.</td>
<td>615.329.9920</td>
</tr>
<tr>
<td>Jason’s Deli</td>
<td>Sandwiches/Soup/Salad</td>
<td>21st</td>
<td>$</td>
<td>2028 West End Ave.</td>
<td>615.340.9991</td>
</tr>
<tr>
<td>Panera Bread</td>
<td>Sandwiches/Soup/Salad</td>
<td>21st</td>
<td>$</td>
<td>406 21st Ave. S.</td>
<td>615.320.1500</td>
</tr>
<tr>
<td>Joe’s Crab Shack</td>
<td>Seafood</td>
<td>DT</td>
<td>$$</td>
<td>123 2nd Ave. South</td>
<td>615.242.2722</td>
</tr>
<tr>
<td>Fleming’s</td>
<td>Steakhouse</td>
<td>WE</td>
<td>$$$</td>
<td>2525 West End Ave.</td>
<td>615.342.0131</td>
</tr>
<tr>
<td>Ruth’s Chris Steakhouse</td>
<td>Steakhouse</td>
<td>WE</td>
<td>$$$$</td>
<td>2100 West End Ave.</td>
<td>615.320.0163</td>
</tr>
</tbody>
</table>
LOCAL ATTRACTIONS

LOOKING FOR IDEAS? TRY THESE PLACES...

The Parthenon & Centennial Park
Art gallery and full-scale replica of the Parthenon in Athens.
West End Ave.
615.862.8431 • nashville.gov/parthenon

Centennial Sportsplex
Recreation facility offering ice skating, hockey and swimming.
222 25th Ave. N
615.862.8640 • nashville.gov/sportsplex

Tennessee Performing Arts Center (TPAC)
Nashville's primary venue for theatrical and musical productions.
315 Deaderick St. (Downtown)
615.255.ARTS • tpac.org

Gaylord Opryland Resort and Convention Center
One of the largest non-casino hotels in the world, attracting many visitors with amazing scenery.
2800 Opryland Drive • 615.889.1000
gaylordhotels.com/gaylord-opryland

Tennessee State Parks
Tennessee.gov/environment/parks

LaserQuest
Live action laser tag.
166 2nd Ave. N
615.256.2560 • laserquest.com

Country Music Hall of Fame and Museum
Collection of historical costumes, memorabilia, instruments, photographs, manuscripts and other objects.
222 Fifth Ave. S
615.416.2001 • countrymusichalloffame.com

Bluebird Cafe
Music listening room famous for intimate, acoustic performances by up and coming writers as well as hit writers.
4104 Hillsboro Pike
615.383.1461 • bluebirdcafe.com

Ryman Auditorium
Live performance venue and national historic landmark.
116 Fifth Ave. N
615.458.8700 • ryman.com

The Nashville Zoo at Grassmere
3777 Nolensville Road
615.833.1534 • nashvillezoo.org

Frist Art Museum
Art-exhibition center dedicated to presenting the finest visual art from local, state and regional artists, as well as major U.S. and international exhibitions.
919 Broadway
615.244.3340 • fristartmuseum.org

Tennessee State Museum
The Tennessee State Museum is a large museum depicting our state's rich social, political, economic and cultural history.
1000 Rosa L. Parks Blvd.
615.741.2692 • tnmuseum.org

Check the Nashville SCENE for event schedules for above locations and other music and art venues at nashvillescene.com or you can go to NowPlayingNashville.com for information.

SHOPPING MALLS

The Mall at Green Hills
(Includes Apple Store)
2126 Abbott Martin Rd.
mallatgreenhills.com
615.298.5478
Total Estimated Time: 7 min.
Total Distance: 3.04 miles

Hill Center-Green Hills
4098 Hillsboro Pike
hillcenterevents.com
615.385.4477
Total Estimated Time: 8 min.
Total Distance: 2.79 miles

Cool Springs Galleria
(Includes Apple Store)
1800 Galleria Blvd., Franklin, TN
coolspringsgalleria.com
615.771.2128
Total Estimated Time: 17 min
Total Distance: 14.18 miles

100 Oaks Mall
719 Thompson Lane
615.383.6002
Total Estimated Time: 7 min
Total Distance: 3.19 miles

Opry Mills
422 Opry Mills Dr.
oprymills.com
877.SHOPFUN (746.7386)
Total Estimated Time: 16 min.
Total Distance: 12.54 miles

MOVIE THEATERS

Regal Cinemas 16 at Green Hills
3815 Green Hills Village Dr.
615.269.5772

AMC DINE-IN Thoroughbred 20 (Cool Springs)
633 Frazier Dr.
615.778.0770

AMC Antioch 8 (Discount theater)
901 Bell Rd.
615.731.3516

Regal Cinemas Hollywood 27 at 100 Oaks Mall
719 Thompson Lane
615.298.3445

Regal Cinemas/IMAX at Opry Mills
470 Opry Mills Dr.
615.514.4629
A Guide to
LIVING & LEARNING

Belmont University
Expectations & Policies
2019–2020
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MISSION, VISION and COMMITMENTS

Belmont University’s Mission Statement
Belmont University is a student-centered Christian community providing an academically challenging education that empowers men and women of diverse backgrounds to engage and transform the world with disciplined intelligence, compassion, courage and faith.

Belmont University is student-centered. The University provides an environment for students to develop intellectually, spiritually, socially and physically through experiences of learning and research, leading and serving, success and failure, and consideration and choice. Faculty, administration and staff commit themselves to guide and challenge students to develop their full potential in order to lead lives of meaning and purpose.

Belmont University is a Christian community. The University faculty, administration and staff uphold Jesus as the Christ and as the measure of all things. Students encounter Christian values relevant to personal growth and spiritual maturity and are expected to commit themselves to high moral standards.

Belmont University is academically challenging. The University offers rigorous undergraduate and graduate programs emphasizing knowledge and discernment, intellectual discourse and debate, and humble engagement of cultural and social perspectives within the framework of ethical and moral reflection. All learning contexts stress the skills and dispositions necessary for lifelong learning and the sustaining value of higher education in each person’s professional and personal life.

Belmont University welcomes men and women from diverse backgrounds. The University upholds the dignity of all and fosters an atmosphere of respect for the civil expression of divergent perspectives that enables students to learn, live, work and play together.

Belmont University empowers men and women to engage and transform the world. The University prepares students to use their intellectual skills, creativity and faith to meet the challenges and opportunities that face the human community.

Belmont University Community Commitments
Belmont University’s success in achieving its mission and vision is highly dependent on the quality of the community it creates among its participants. Its high aspirations for students’ experience and development rest upon and are reflected by high aspirations for individual and community interactions throughout University life. As part of the overall Code of Conduct, five commitments undergird the institution’s policies and inform its expectations for members of the University community.

Each student’s enrollment and participation in University life is conditioned upon behavior that is consistent with these commitments. Students who engage in behavior that betrays the University’s Community Commitments or fails to conform to the policies based on them will be subject to disciplinary action.

Community Commitments

Individual Worth
The Belmont community is committed to the dignity and worth of every individual, recognizing that each person is unique and possesses both rights and responsibilities. This commitment to individuals’ worth is expressed through respect for differing opinions, attitudes and cultures and fair and just treatment for all. Further, civil communications, interactions and resolutions of disagreements are essential to the recognition of another’s dignity and worth.

As members of the Belmont community, students can expect reasonable actions will be taken to ensure that their experience is free from behaviors that compromise this commitment. Such behaviors include, but are not limited to: physical abuse, threats, intimidation (verbal or otherwise), harassment, hazing, coercion and/or other conduct that threatens or endangers the welfare, dignity or worth of any person.

Personal Integrity
The Belmont community is committed to personal integrity as the foundation of University life and the cornerstone of a premier educational experience. Mutual trust among its members is essential to scholarship and prerequisite to effective interactions and operations throughout the University.

As members of the Belmont community, students can expect reasonable actions will be taken to ensure that their experience is free from behaviors that compromise this commitment. Such behaviors include, but are not limited to: cheating; plagiarism; forgery; deliberate deception; furnishing false information; alteration or misuse of any official document, record or instrument of identification; abuse of computing resources and/or other conduct that betrays, impairs or diminishes trust among members of the University community.

Critical Thinking
The Belmont community is committed to the pursuit of truth and the communication of knowledge. It encourages individuals to develop the ongoing capacity for critical, independent thinking and judgment, both inside and outside the classroom. It affirms the individual’s right to teach and to learn, and his/her responsibility to prepare adequately.

As members of the Belmont community, students can expect reasonable actions will be taken to ensure that their experience is free from behaviors that compromise this commitment. Such behaviors include, but are not limited to: disruption or obstruction of teaching, research, convocation, campus life programs and events, residential education, administration, disciplinary proceedings and/or other University activities including public-service functions or authorized non-University activities occurring on University premises.
Self-Control
The Belmont community is committed to self-control and to individuals’ accountability for the effects their behaviors have on themselves and others. This recognition of personal responsibility prepares all individuals to develop intellectually, spiritually, socially, emotionally and physically.

As members of the Belmont community, students can expect reasonable actions will be taken to ensure that their experience is free from behaviors that compromise this commitment. Such behaviors include, but are not limited to: smoking, sexual conduct, failure to comply with University officials, infringing on others’ use or enjoyment of university property or activities, violations of University policies regarding alcohol and drugs and/or acts that elevate individual desires or impulses to the detriment of others.

Community Responsibility
The Belmont community is committed to its students successfully living and learning together and to maintaining respectful interactions with individuals in the communities beyond our campus. For this reason, students are called to respect the rights and properties of others. Students are also expected to comply with the laws of society and the just administration of those laws. Finally, the University encourages responsible citizenship, service and stewardship of its resources.

As members of the Belmont community, students can expect reasonable actions will be taken to ensure that their experience will be free from behaviors that compromise this commitment. Such behaviors include, but are not limited to: gambling; attempted or actual theft; possession of stolen items; damage to public, private or personal property; unauthorized possession, duplication or use of keys to any University premises; unauthorized entry or use of University premises; disruptions of the residential living; visitation violations; fire hazards; tampering with security equipment; pets; encouraging prohibited behaviors or illegal acts and/or illegal or unauthorized possession of firearms, explosives, knives of unlawful length or other weapons or dangerous chemicals on University premises. In addition, students are expected to comply with all University policies, as well as with federal, state and local laws.

Community Commitment Pledge
Upon matriculating to Belmont, students pledge the following:

“As a member of the Belmont University community, I commit myself to affirm individual worth, uphold personal integrity, apply critical thinking, practice self-control and accept community responsibility. In committing myself to these principles, I agree to exemplify behavior which is consistent with the University’s Code of Conduct.”

Belmont University Conduct Policies
Based on these Community Commitments, Belmont University has developed policies to assist its members in understanding what is expected of them, and to assist the community at large in operating more smoothly, effectively and safely. Knowledge of these policies and/or expectations is the student’s responsibility and will enable her/him to navigate successfully within the University community. For more information on these policies, please review the Bruin Guide. The Bruin Guide is available online at belmont.edu/bruinguide.

Office of Residence Life: Vision and Mission Statement

Vision
The Department of Residence Life at Belmont University is committed to fostering a Christian community that encourages students and staff to focus on personal and spiritual growth, as well as individual, communal and civil responsibility within an educational and purposeful living experience.

Mission
Community Responsibility
- We promote respect for all people and property, as well as the rights and responsibilities of all individuals within the community.
- We serve as resources, committed to honest and effective communication with students, parents, alumni, colleagues and members of the greater community surrounding Belmont.

Challenge/Support
- We seek to provide a vibrant community rich with opportunities for both personal and professional growth emphasizing compassion, accountability and the development of the individual.

Commitment to Quality
- We value qualitative interactions, a timely response and a positive professional attitude in both individual and collaborative work.
- We seek to advance our work as representatives of the values and mission of Belmont University and the Student Affairs Division through authentic and consistent relationships.

Personal Development
- We seek to empower students to make successful personal and professional transitions.
- We foster a community that promotes an excitement for learning while encouraging respect for oneself and others.
- We strive to create an environment that will culminate in self-discovery and a strong sense of personal and community identity.

Service-Motivated
- We seek to serve students and our peers through respect, compassion and understanding guided by Belmont University’s values, standards and expectations.

Spiritual Education and Integration
- We are committed to the development of a vibrant and dynamic Christian community upholding our dedication to the Christian values basic to personal growth and spiritual fulfillment.
- We commit to foster an environment open to the free exchange of spiritual ideas in the context of Christian education.
RESIDENTIAL LIVING EXPECTATIONS

Belmont University is committed to developing a rich and rewarding experience for its students in residence. It seeks to develop a residential experience that not only provides safe and secure lodging for students, but also makes a significant contribution to their individual and corporate education. Belmont Residence Life invests in students’ success before and after graduation by providing multiple opportunities to:

• Create the life-long relationships and memories that energize their collegiate experience;
• Make “real-life” choices about their involvement and responsibility in a community of their peers;
• Corporately reflect upon, practice and support one another’s academic experience; and
• Develop leadership skills and positively influence their peers and environment.

To this end, Belmont University’s Residence Life staff strives to create residential community that both relies upon and fosters:

**Mutual Respect:** In an increasingly diverse world, it is essential that students appreciate the value of diversity in a community. The rich residential community offers exposure to a wide variety of people, perspectives and personalities, and develops residents’ regard for individual differences and their ability to participate effectively in the larger community.

**Broad Interdependence:** Increasingly, students’ success in the University and in the world beyond depends upon their ability to collaborate effectively with others. The corporate living experience quickly illuminates residents’ interdependence and nurtures their spirit of cooperation and interpersonal skills.

**Personal Responsibility:** Effective men and women take responsibility for the decisions and experiences that shape their lives. Residence Life prepares residents to make the challenging decisions of their collegiate and post-collegiate experience by providing authentic choices and realistic accountability during their residency.

**Effective Learning:** The desire and ability to learn in all contexts is essential to students’ immediate and future success. By actively supporting residents’ academic achievement and providing countless opportunities for personal and interpersonal growth, Belmont’s living-learning community broadens residents’ understanding of where learning occurs and how it is applied. Residents are responsible for conducting themselves in a manner consistent with the Community Expectations outlined in the Handbook for Residential Living and Housing Occupancy Agreement and the Code of Conduct found in the Bruin Guide online.

Roommate Bill of Rights and Responsibilities

As a Belmont University residence hall community member, the following are the rights you can expect and have a responsibility to maintain:

• The right to read and study free from undue interference in one’s room (unreasonable noise and other distractions inhibit the exercise of this right).
• The right to sleep without undue disturbance from noise, guests of a roommate, etc.
• The right to expect that a roommate will respect one’s personal belongings.
• The right to a clean environment in which to live.
• The right to free access to one’s rooms and facilities without pressure from a roommate.
• The right to personal privacy.
• The right to host guests with the exception that guests are to respect the rights of the host’s roommate(s), other complex residents and the visitation policy.
• The right to address grievances. Residence Life staff members are available for assistance in settling conflicts.
• The right to be free from fear of intimidation, physical and/or emotional harm and racial, sexual or other prejudicial harassment.

If you believe that your roommate has infringed upon your right, express your concern to him/her. By working together, you can eliminate the concern. If you need assistance in resolving the matter, please utilize the Roommate Agreement Form on pages 19–20 in the Handbook for Residential Living (RED) side, or contact your Resident Assistant (RA).

In the end, sometimes no matter how hard you try, it just does not seem to be working out with you and your roommate. It is possible to change rooms if space is available on campus. In order to initiate a change, you and your roommate should contact your Resident Assistant (RA) and Residence Director (RD) to determine where vacancies exist.
RESIDENTIAL LIVING and CAMPUS SAFETY

The following policies and regulations are specific to residential living and campus safety. All Belmont students who reside in or visit our residential facilities are expected to abide by these policies. Furthermore, students are expected to govern themselves according to the Community Commitments, as well as state, federal and local laws.

Alcohol and Other Drugs: Belmont assertively rejects alcohol and other drugs in its community. Please review Belmont’s “Substance-Free Community Policy” in the University’s student handbook (The Bruin Guide), which is located at belmont.edu/bruinguide.

Candle, Incense and Open Flame: Candles are not permitted within the residence halls or apartments. Any type of open flame or the presence of such items (candles, incense, tiki lamps and torches, etc.) is strictly prohibited. Even unused (decorative) candles/incense (with or without wicks) are prohibited in Belmont facilities. The presence of any type of open flame (or evidence of a flame) in University property will result in confiscation of the item and referral to the disciplinary system. Scentsy brand wax warmers are permitted.

Cleaning (and refer to Littering/Trash): Custodial service is provided for residence hall commons areas. Students are responsible for keeping their rooms/apartments orderly and sanitary and for cooperating in the upkeep of commons areas. The Office of Residence Life may refer any student not meeting the expectations of a clean/sanitary room to the disciplinary process, and the student may be subject to Health and Safety Fines for unsanitary conditions or severe neglect in the upkeep of a room, lobby or apartment entrance.

Collective Damages: Damage and vandalism are costly and undermine the quality of life in residence halls. The University expects all residents to maintain the property and keep it safe for all. Residents are jointly and separately responsible for damage to their living units and furnishings and are collectively responsible for damages to common areas. Residents of a building, or part thereof, may be assessed charges for repair of damage to common areas if no student comes forward to accept responsibility.

Failure to Comply: Belmont students are expected to comply with instructions from residential staff. Please review Belmont’s “Failure to Comply Policy” in the University’s student handbook (The Bruin Guide), which is located at belmont.edu/bruinguide.

Contraband Items: Possession of local, state or federally owned property is prohibited, including street signs, realtor’s signs, road signs and equipment owned by the Department of Transportation (unless proof of ownership is provided). Additionally, possession of Belmont owned property is prohibited, such as banners and signs (unless proof of ownership is provided). Violators will be referred to the Office of Campus Security and/or the disciplinary process. Contraband items will be confiscated by Residence Life staff, Campus Security or police.

Damage to Property and Premises: The Belmont community respects the property and premises of others, including the University itself. Please review Belmont’s “Damage to Property and Premises Policy” in the University’s student handbook (The Bruin Guide), which is located at belmont.edu/bruinguide. Residential students may be held financially responsible for damages or losses resulting from accidents or negligence (e.g. damaging wall, floor, ceiling or other objects from sprinkler heads). Carefully read the section on liability and renter’s insurance, which directly relates to damages/vandalism.

Electrical Appliances and Safety: In order to insure maximum health and safety standards in residential areas, several categories of electrical appliances have been established. Those categories are as follows:

- Prohibited Appliances (which may NOT be used or stored in residence halls) including but not limited to: coffee makers, toasters, toaster ovens, convection ovens, electric skillets, waffle or crepe pans, hot plates, hamburger makers, space heaters, electric blankets and Easy Bake Ovens®.
- Kitchen appliances (which may only be stored and used in apartment kitchens): oil popcorn poppers, George Foreman® grills, coffee makers, toasters and rice cookers.
- Room Appliances (which may be used and stored in student rooms): musical instruments, hair dryers, fans, blenders, hot-air popcorn poppers, iron, heating pads and single cup coffee makers without an open heating surface.
- Lighting Regulations and Safety: The University does not permit the use of halogen lamps or any other light that produces excessive heat in the student residential areas. Overhead or room lights may not be covered with any material. Though neon lights are permitted within residential areas, they may not be placed in windows or be seen from the exterior of the building. LED and CFL lightbulbs are encouraged when possible.
- Refrigerators which meet University standards (4.0 c.ft.) and are Energy Star® rated are permitted.
- Microwaves (between 700–800 watts) are allowed in residential areas.
- The University reserves the right to remove and/or confiscate any appliance or device it deems unsafe or problematic to a facility’s electrical system. All confiscated items will be held by the Residence Director until arrangements are made to return the item to the student, at which time it must be permanently removed from campus, such as a University break or holiday.

Electrical Extensions: In accordance with the direction of the fire marshal, the use or possession of 2-prong extension cords, multiple plugs or multiple plug converters is prohibited within all of the residential areas. The fire marshal has approved the use of Underwriter’s Laboratories (UL) approved power strips with circuit breakers. In addition 3-prong extension cords not longer than 12 feet in length are also permitted. Longer extension cords may be stored in residential rooms (e.g., as needed for musical equipment), but may not be in use. Please contact your Resident Assistant (RA) if you are unsure if your power strip or extension cord is permissible.
Emergency Action: The University reserves the right to take action when a student poses a risk to the safety or orderly operation of the community. Please review Belmont’s “Emergency Action Notice & Statement” in the University’s student handbook (The Bruin Guide), which is located at belmont.edu/bruinguide.

Emergency Procedures: Belmont University is committed to equipping you with tools to aid in your safety in the event of an on-campus emergency. Below is a list of common emergency procedures; however, a detailed list of emergencies and procedures is available on My Belmont (in Resources), titled Emergency Management Plan. Please familiarize yourself with all emergency procedures.

Earthquake: Should an earthquake occur, you should get under a piece of sturdy furniture or in a doorway. Stay away from windows and glass. Remain in building, if building is stable, unless notified by University official to vacate building to the designated area. Persons outside when an earthquake occurs should move to an open area away from electrical wires, tall structures, etc.

Fire Evacuation: Every time a fire alarm is activated, all residents must exit the building unless they have been notified prior to the event that it is not necessary to evacuate (as in testing of the alarms, etc.)

IF THERE IS A FIRE OR ACTIVATED ALARM IN THE BUILDING:
1. Evacuate the building using the stairs (NEVER use the elevator)
   — If the smoke is thick, crawl close to the floor to avoid smoke inhalation.
2. Make your way to the designated exterior gathering area and then alert emergency response personnel (if alarm has not been activated) by calling 615.460.6911.
3. If reporting the emergency, state your name, building, location of fire (wing, floor, room, etc.) and nature of the fire (laundry, equipment, mattress, etc.) if possible. Stay on the line for questions, if it is safe to do so. The Office of Campus Security will contact the Nashville Fire Department.

IF YOU ARE TRAPPED IN A BUILDING DURING A FIRE
1. If you cannot get out of the building, go to the refuge area in the stairwell.
2. If there is a fire in the hallway, stay in your room, close the doors, dial 615.460.6911 and stand close to the window to signal for help.
3. Put something in the window to alert emergency responders to your location.
4. If smoke is entering the room through the cracks in the door, stuff wet clothes in the cracks.
5. Stay close to the floor to avoid smoke inhalation but continue to shout and peek out through the window to alert emergency responders.

Medical Emergency Information: In the event of a medical emergency, you should contact the Office of Campus Security at 615.460.6911. Also, you should alert your Resident Assistant and/or your Residence Director.

Lockdown Procedures: A lockdown occurs when the safety of campus has been compromised due to dangerous activity near or on campus. A lockdown is initiated by the campus administration in an attempt to minimize residents’ exposure to danger. After emergency personnel has been alerted to the potential threat, all of the exterior doors of each building are locked, which means that no one can get in or out once the lockdown procedures have been initiated.

Students are expected to:
1. Pay attention to campus text alerts as well as verbal instructions from Residence Hall Staff members, so that you are aware of the situation at hand and know the appropriate course of action.
2. Go to a secure area.
3. Lock the door and barricade yourself in the room away from the doors and windows.
4. Only let those in that can be identified (University officials, police, etc.).
5. Wait calmly until you are given the all-clear signal by a police officer, campus security or your Residence Director.

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5. Wait calmly until you are given the all-clear signal by a police officer, campus security or your Residence Director.
Tornado Emergency Procedures

- Tornado WATCH: A tornado watch is issued when the weather is conducive to the development of tornadoes. A tornado watch will be accompanied by information concerning the specific area under the watch and length of time it is in effect.

- WARNING: Students will be alerted by their RA Staff, either in person or via phone, that a tornado has developed. A tornado warning will be accompanied by information concerning the anticipated areas in the path of the tornado. All residents are required to proceed to the designated tornado shelter area inside the building they are in, or the closest building. All students are to remain in the shelter area until the tornado warning has expired or until notified that the danger has passed by a University official.

- Designated interior gathering area during a tornado*

- Belmont Commons: Interior downstairs closet, bathroom or hallway.
- Dickens: 1st floor hallway—make sure all resident rooms and end doors are closed
- Hail: 1st floor hallway—make sure all resident rooms and end doors are closed
- Heron: Basement of Heron
- Hillside: Interior room, closet, bathroom or bathroom tub of lower level apartment
- Horrell: 1st floor hallway
- Kennedy: Basement of Kennedy
- Potter: Basement of Potter
- Patton/Bear House: Basement of Halls
- Pembroke: 1st floor of Pembroke
- Tall Hall: Basement and 1st floor hallway
- Thrailkill: Basement of Thrailkill
- Russell: Basement of Halls
- Wright/Maddox: 1st floor of Wright and 1st floor of Maddox

*If possible, cover self with blankets or cushions and get as low to the floor as possible. If no closet, interior room or other recommended place is available, get under sturdy furniture (such as a desk) as far away from glass as possible. If caught outside and you cannot enter a building, lie in a ditch or depression in the ground, unless the ditch has deep water that may be hazardous.

Another Threats: The campus is prepared for other threats and has developed detailed procedures for situations—see Emergency Management Plan (MyBelmont located in Resources.) Additionally, our Residence Directors are educated and trained to handle various threats that occur in residential facilities or situations that threaten residential students. Students are expected to follow the directions and requests of Residence Life staff, Campus Security officers and University administrators.

Belmont University General Lawn and Grounds Policies: The Belmont community seeks to preserve its natural green spaces for current and future generations of students. Please review Belmont's “Lawns and Grounds Notice and Statement” in the University’s student handbook (The Bruin Guide), which is located at belmont.edu/brungiudie.

Grills: The Metropolitan Nashville-Davidson County Fire Code prohibits the use and storage of grills within 10 feet of any combustible materials on any balcony or patio of a multifamily dwelling. Therefore, Belmont prohibits the possession of a private grill of any type by its residents or in any residential facility.

Permanently affixed grills located throughout Belmont Commons may be used by residents, provided that the following safety regulations are followed:

- Water or other appropriate extinguisher must be close at hand during use of any grill.
- Use only sufficient charcoal to cover the base of the barbecue to a depth of about two inches. The smallest necessary bag of charcoal should be purchased, since charcoal storage is not provided. Store any extra charcoal in a metal container with a tight-fitting lid, separate from the grill. Charcoal must be stored dry, as wet charcoal can spontaneously combust and start a fire.
- Use only recognized charcoal starter fluid. Use on cold briquettes only and use the minimum quantity necessary to start the charcoal. Adding fluid to burning or hot coals can cause a flash fire and result in serious burn injuries.
- If using charcoal lighter fluid, wait one minute after applying it to the coals before lighting. Keep the container well away from the area. Take care not to spill fluid on your clothing or the area surrounding the grill.
- Lighter fluids, gas cylinders/tanks or any other flammable grill items may not be stored inside any University building. Any leftover flammable items such as these must be safely discarded or stored in an off-campus location. Unused lighter fluid may be taken to the Metro Nashville and Davidson County Household Hazardous Waste Collection Facility (943 Dr. Richard G. Adams Dr., Nashville, TN 37207). Be sure to have your Belmont ID with you, as proof of Nashville residence is required for use of the disposal facility.
- After use, do not place hot coals in any garbage receptacle. Use a metal bucket full of water and safely immerse hot coals using long tongs. Dispose of coals only in non-combustible containers.
- Keep your combustible trash separate from the coals.
- Never leave the coals burning. Never dump the coals on the ground.
- Drip pans/grill pads MUST be used under the grill at all times, to prevent grease and other items from dropping and attracting vermin.
- Grease should be allowed to cool and harden, and then be disposed of in the trash, or it may be absorbed in an item such as a paper towel and then discarded.

Failure to follow these guidelines will result in restricted grill use.
Hall Lobby/Clubhouse Usage:

- The hall lounges/apartment clubhouses areas may be reserved. Contact your individual front desk.
- Formal inspections of the halls, lobbies, common areas and clubhouses will be conducted regularly by Residence Life staff.
- The hall lounges/apartment clubhouses areas may be reserved. Contact your individual front desk for specific policies. The Belmont Commons clubhouse is available to reserve for band practice.
- Halls, lobbies and clubhouses must be maintained in a clean and orderly fashion by students. Papers, trash on the floor and/or unkempt or broken furniture are unacceptable. Walls must be kept clean as well. Housekeeping will perform basic cleaning, vacuuming and dusting on a weekly basis.
- The lobby and clubhouse are common areas available for students to use as a social and/or study space. Therefore, these areas are not an acceptable area for storage of personal property (suitcases, boxes, bikes, etc.).
- Lobby/clubhouse furniture must not be removed at any time; it may not be used in student rooms.
- Keys: (refer to the Residential Key & Access Agreement in the Handbook for Residential Living [RED] side on page 11) Keys to residence hall rooms and other necessary keys, if any, are issued to residents upon check in; he/she is responsible for its proper use and maintenance. It is expected that the key is for his/her use only and students will be held accountable for “sharing/loaning” a key to another person. Duplication of keys is prohibited. If it is determined that a key has been duplicated or shared, the key and lock may be changed and the resident(s) charged for the change. If a key is lost, it is the responsibility of the student to inform a Residence Life staff member in his/her building immediately. Individual students are responsible for the cost of lost or stolen keys and will be charged in addition to a $5 fee to have your door unlocked by a member of the Residence Life staff.
- Lobby/clubhouse furniture must not be removed at any time; it may not be used in student rooms.
- Inappropriate use and/or maintenance of the common spaces may result in fines, billings or loss of lobby and clubhouse privileges to students.

Health and Safety Inspections: To ensure the health and safety of our residential communities, Health and Safety Inspections are conducted by staff of the Office of Residence Life, which includes Resident Assistants (RA). During this inspection, the Residence Life staff will enter every room, regardless if you are present or not, to check for the presence of potentially hazardous conditions and/or violation of University or Residence Life policies. Any items not allowed by University or Residence Life policy will be confiscated. The University is not required to announce the period of time allotted for Health and Safety Inspections.

Holiday Decorations: Decorations used for seasonal or special events must be constructed of flame-retardant materials. Live Christmas trees are prohibited in all residential facilities. In addition, lights used for decorative purposes must be turned off when residents are not present in the room or apartment.

Hoverboards: Recent information has revealed that the batteries in hoverboard devices are dangerous and prone to explosion, creating a safety and fire risk. Until a time that the safety standard of these devices are improved, Residence Life has prohibited them from being in any of our residence halls. Effective immediately, “the use, possession, or storage of Hoverboards, Swagways, IO Hawks, Skywalkers, and similar devices, is prohibited on campus until safety standards for them can be developed and implemented, and the prohibition lifted.”

Liability and Rental Insurance: The University is responsible for personal property and is not liable for damages to students’ property caused by vandalism, mischief or other students’ negligence. The University is not liable for damages caused by electrical or mechanical failures or difficulties, or broken water pipes or flooding. Additionally, the University is not responsible for abandoned items and personal items left in common areas. Students are strongly encouraged to obtain insurance through their parent’s or guardian’s insurance company or purchase individual renter’s insurance to cover possible losses. Coverage should include both losses of University property and losses of property owned by others, which a student may cause.

Littering and Trash (and refer to Cleaning): For safety, sanitary and aesthetic purposes, each resident is responsible for the cleanliness of his or her residence. No lumber, trash or combustible materials may be stored in a room, bathroom or other University residential facility. Common areas such as hallways, stairs, hall bathrooms, laundry rooms and lounges are to be kept clean and clear of trash at all times, including areas surrounding front doors and balconies of apartments and rooms of residence halls.

- Failure to maintain these areas in clean condition (as represented by the presence of litter or unsanitary conditions) can result in disciplinary action resulting in a Health and Safety fine or other sanctions.
- Various campus officials report incidents of excessive litter and unsanitary conditions to the Residence Life staff as soon as discovered. This includes any chalk marking/advertising on walls, sidewalks and roads. Residence Life staff will assess the area and make appropriate referrals to the disciplinary process.

- A fine may be assigned to the entire group of residents when individual violators cannot be identified (see Collective Damages).
Noise and Disruptive Activity Policy: The residential environment is one meant to be supportive of the academic mission and focus of the University. As such, noise or other activities which are excessively loud and/or may be bothersome to other people are strictly prohibited.

- Quiet Hours are in effect from 10 p.m.–10 a.m. every day of the week. Loud or excessive noise is strictly prohibited during these hours. An inappropriate noise level or bothersome noise during this time period is defined as noise above normal conversation levels. Additionally, playing loud music, loud talking in hallways or common spaces, social functions and slamming doors, are examples of inappropriate noise levels and activities. All residential members should respect the community in their behavior.

- Practice Hours are in effect from 3 p.m.–7 p.m. daily. Instruments should not be played within the residential facilities outside this allotted time period. This policy may apply to vocal practice as well.

- Band Practice is prohibited in individual rooms/apartments. On the weekends, students may practice with one accompanist during practice hours without violating the band practice policy. Roommates are allowed to play the same song within their room together. Students can reserve band practice rooms in the Wilson Music Building through the school of music office.

- Final Exam Quiet Hours are in effect starting on the last day of classes each semester and initiate a 24-hour quiet period until the last final of the University is concluded. This “24-hour Quiet Hour Period” is administered to accommodate studying during the exam period.

- Disruptive Activity Any activity that disrupts the atmosphere of a living and learning environment, such as sports, horseplay or activities that may be harmful or hostile to oneself or other students are strictly prohibited.

- Personal Amplification Systems, such as stereos and radios, may not at any time be played loudly, placed in residential windows or be used to entertain people further-reaching than outside of the room in which it is played.

Occupancy Adjustment and Consolidation: The Director of Residence Life has the authority to reassign students to another housing assignment. For example, the Director of Residence Life may require single occupants living in double rooms to move in together in order to open double rooms for others. Other circumstances may arise and occupancy adjustment and/or consolidation are at the discretion of the Director.

Pets in Residence: Students may not have pets and other animals in University residence halls. The only exceptions are fish in 10-gallon or smaller tanks and University-approved service animals. Students are also prohibited from keeping or providing for animals on University property, and visiting animals must be kept outdoors and leashed.

Responsibilities for Guests on Campus: Members of the Belmont community bear ultimate responsibility for the actions and behaviors of guests they invite into our community. Please review Belmont’s “Responsibilities for Guests on Campus Policy” in the University's student handbook (The Bruin Guide), which is located at belmont.edu/bruinguide.

Right of Entry: The University respects the privacy of individuals, and when access is required, will make every reasonable effort to enter a resident’s room while the resident is present. However, authorized University personnel may enter a University residence at any reasonable time to:

- Inspect the health and safety of facilities.
- Provide maintenance to University property within a residence.
- Investigate suspected violations of University policies or unlawful activity.
- Address emergency conditions such as flooding, fire or threatening weather.
- Lock doors or windows or otherwise secure the buildings.

Students should be aware that Health and Safety Inspections are conducted at regularly scheduled intervals each semester (see Health and Safety Inspections for more information).

Room Fines: The Office of Residence Life may levy and collect fines separate from the disciplinary process for unauthorized use or alterations of rooms, equipment or buildings for special cleaning necessitated by improper care or use of rooms, common areas/spaces and equipment and for non-compliance with check-in or checkout procedures.
Room Furnishings: University-provided furniture is unique to each hall/residential facility. The University may disallow furniture and fixtures which students add to the rooms if it is determined that those items present a health or safety hazard. Students should be aware of the following parameters:

- Painting is prohibited. Items cannot be nailed or drilled into the walls.
- Waterbeds are not allowed in residential facilities because of potential leakage and damage to property.
- Furnishings are not to be used for any function other than their intended purpose. University equipment, furniture or furnishings may not be removed or disassembled. Students will be charged for replacement or repair costs.
- The installation of furnishings or alterations such as loft systems, partitions and bed risers is prohibited. Approved loft systems are provided to you from the Office of Residence Life.
- Students are not permitted to repair damages which have occurred to University property or furnishings.
- Indoor furniture that is left outside overnight by students or groups may be considered a violation of the litter/trash policy.
- Lobby/clubhouse furniture may not be placed in students’ rooms. If furniture is found within student rooms, residents will be referred to the disciplinary process.
- Cinderblocks are prohibited in all residential facilities.
- Students are not permitted to bring in any mattress that is not approved by the University due to the fire code.

If you are in doubt as to whether or not an item, decoration or furnishing is allowed, you should ask the Residence Director of your residential facility. Please note that students may provide draperies or other decorations that are hung with the approved mounting equipment (no nails, drills, etc.). Also, the University does not provide linens or pillows as a furnishing for residential facilities, although the Office of Residence Life does have a partnership with a linen company through which linens may be purchased for student convenience.


Residential References

- A Resident Assistant in each building or area will be on-call for problems, services and emergencies from 6 p.m. until 6 a.m. Signs posting the contact information for the Resident Assistant On-Call should be posted in your lobby/clubhouse area.
- A Residence Director will be on emergency on-call duty for each residential area (freshman and upperclassmen) 24 hours a day, 7 days a week, 365 days of the year. Students may reach the Residence Director on-call by contacting the Office of Campus Security at 615.460.6617.
- The front desk of each building and clubhouse of each apartment complex is staffed by a Desk Assistant (see page 10 in the Handbook for Residential Living [RED] side) during visitation hours of the residence halls and 10 a.m. to 10 p.m. of the apartment complexes.

Building Safety

- Students who are not residents of a particular complex may enter during approved visitation hours, but must follow the visitation procedures. Failure to comply with procedures will result in disciplinary action.
- Non-resident guests may only visit during approved visitation time, must be checked-in and out by the host resident, and must be escorted by the host students throughout the building at all times.
- Students are not permitted to grant access to the building to an unknown resident, non-residential students or off-campus visitor.
- Rooms should always be locked when residents are asleep or not present.
- All side doors will be locked to outside entrances and will be alarmed-activated. To help preserve the safety and security of all residential students, tampering with the door security systems will not be permitted. Additionally, door-propping and blocking of building exits/entrances or falsely activating an emergency alarm are violations of University policy and will be addressed severely through the disciplinary process.
- Students are not permitted to tamper with doors/gates and locking systems in any way. Any damage that occurs due to tampering will be charged to the student.

Identification

- It is against University policy to loan out an ID card, make copies or bypass the card access systems in any building on campus. Violations will be referred to the disciplinary process.
- Any resident who loses or misplaces his/her ID card must report it to the Office of Campus Security and obtain a replacement card.
- Students who forget their ID cards may be prevented from gaining access to enter the building. Contact your Resident Assistant or the Office of Campus Security for further direction.

Screens and Window Safety: If your residential facility has window screens, they must be left in windows and are not to be removed. If your windows open, they are not to be used as entrances or exits, and personal belongings are not to be hung out the windows. If a screen is missing, individual students will be responsible for the replacement cost. Additionally, sitting on the window ledge of an open window in a residential facility is strictly prohibited.
Search and Seizure: A search of a student, a student's possessions or a student's on-campus residence may be authorized by the Dean's of Students Office if there is reasonable cause to believe that prohibited or unlawful activity has occurred. Any items found that violate the Code of Conduct or any local, state or federal laws will be seized and reported to the appropriate authorities.

Solicitation: All solicitation in residential areas is prohibited for any person or group who is not affiliated with an approved student organization. Students are expected to report any individual violating this policy to a Residence Life staff member. Those found in violation will be removed from the campus. Any person found soliciting after once being removed from a residential area will be arrested for trespassing. Any student or student organization wishing to solicit in residence halls or apartments must request authorization from the Residence Director of the facility, and be in compliance with Belmont's "Business Ventures on Campus Notice," which is located at belmont.edu/bruinguide. Room-to-room solicitation is discouraged.

Storage: Because of space limitations, storage facilities are not available for residents. Residents should plan to store all personal belongings in their rooms. No summer storage is permitted on campus for students. If you do not have enough room or do not want to take belongings home in the summer, you should utilize off-campus storage options. Common areas such as hallways, stairs, hall bathrooms, laundry rooms and lounges are to be kept clean and clear of personal belongings at all times.

Tobacco-free Campus Policy: In the interest of health, the Belmont community has restricted the use of tobacco on campus. Please review Belmont's "Tobacco-free Campus Policy" in the University's student handbook (The Bruin Guide), which is located at belmont.edu/bruinguide.

Unauthorized Areas and Entry: In the interest of student safety and successful living and learning, students should not enter unauthorized areas. Please review Belmont's "Unauthorized Areas and Entry Policy" in the University's student handbook (The Bruin Guide), which is located at belmont.edu/bruinguide.

Visitation: All students, residential and visitors, are expected to follow the visitation rules and procedures. Additionally, students are responsible for the conduct of any guest who fails to follow the proper visitation rules and procedures. During approved visitation hours, the rights of a resident to study or sleep outweigh the right of a roommate to have visitors and/or to socialize in the room with a visitor. The following is an outline of visitation policies and procedures:

Visitation Hours
- Freshmen Residence Halls: Sun–Th, Noon–11 p.m. • Fri–Sat, Noon–1 a.m.
- Upperclassmen Complexes: Sun–Th, 10 a.m.–11 p.m. • Fri–Sat, 10 a.m.–1 a.m.

Check-In/Out Procedures
- Residence Halls, Dickens, Horrell and Russell A visitor (non-building guest or member of the opposite sex) must check-in at the front desk. The check-in process includes presenting Belmont ID or other form of ID, signing into the building and being escorted by the guest's host. Visitors will not be allowed to check into the building without the guest's host being present at check-in. Host students and their guest must notify the desk staff if a decision to change rooms is made. Check-out must occur if student host or visitor decides to leave the building or visitation hours end. The check-out process requires the visitor and host to present themselves at the desk before the end of visitation hours. At that time, the visitor will sign out of the building and his/her ID will be given back.

- Visitation within the apartment setting is based on the honor system. Residents with visitors do not need to check visitors in or out at the clubhouse. However, if guests, especially of the opposite sex, are found in an apartment outside the allotted visitation times, the host and possibly the guests will be referred to the disciplinary process. Students in apartments are expected to uphold the visitation hours and regulate themselves.

Opposite Sex Guest Visitation
- Students are not permitted in rooms, suites or halls designated for members of the opposite sex except during approved visitation hours and only if escorted by their host at all times. Students residing in co-ed residential halls are required to check in and out of rooms of the opposite sex within their own residential facility. Noncompliance will result in disciplinary action.

Overnight Guests
- Residents seeking to host nonresident, overnight guests must obtain authorization from all their roommates and should notify their Resident Assistant. Additionally, residents may only host same-sex overnight guests. No one may serve as host in absentia. The University reserves the right to require that a guest vacate a room, residence hall, apartment or campus, for any reason at any time. Any guest staying for more than three days must be approved by the Residence Director of the host's facility, including apartment complexes. Any guest staying for an extended period of time without permission will be asked to leave immediately, and the host will be referred to the disciplinary process.

Window Coverings: In an effort to create a safe and welcoming campus environment, Belmont University prohibits the display of any items in the windows of residential complexes. This includes, but is not limited to, items such as pictures, posters, signs and decorative lights. Curtains and University-issued blinds are permitted.

Weapons-free Campus Policy: Belmont University is a weapon-free campus. Please review Belmont's “Weapons-free Campus Policy" in the University's student handbook (The Bruin Guide), which is located at belmont.edu/bruinguide.
PARKING DECALS ASSIGNMENTS

Parking Decals A
Faculty, staff, alumni, contractors and vendors are permitted to park anywhere on campus except for reserved and/or guest parking or parking reserved for persons with disabilities. The Ayers Garage and Curb Garage are only for A permits, C permits and visitors.

Parking Decals B
Belmont Commons residents are required to park in the Belmont Commons and Concert Hall/Theater lots. They may not park in the church visitor parking.

Parking Decals C
Commuter students are permitted to park anywhere on campus except for reserved and/or guest parking or parking reserved for persons with disabilities. The Ayers Garage and Curb Garage are only for A permits, C permits and visitors.

Parking Decals D
D permits (Dickens, Horrell and Tall Hall residents) are required to park in the Dickens Garage.

Parking Decals E
E permits are issued to faculty/staff who have valid disability parking credentials displayed on their vehicle and have provided a copy of their state issued disability parking permit as well as documentation evidencing that the permit is issued in their name. E permits may park in any disability parking spaces on campus other than those in surface visitor parking lots.

Parking Decals H
H permits (Hillside residents) are required to park in the Hillview surface lot area or Thrailkill Garage. Overflow parking for H permits is in the Dickens/Horrell Garage.

Parking Decals J
J permits (Pembroke, Hail, Potter, Wright, Maddox, Kennedy and Russell residents) are required to park on levels P4, P5 and P6 of the Johnson Center Garage.

Parking Decals N
N permits (Patton residents) are required to park on the designated levels P3 and P4 of the Inman/McWhorter Garages.

Parking Decals S
S permits (Bear House and Heron residents) are required to park on the designated levels P4 and P5 of the Baskin Garage.

Parking Decals T
T permits (Thrailkill, Russell Apartments, Tall Hall Suites and Apartments) are required to park in the Thrailkill Garage. Overflow parking for T permits is in the Dickens/Horrell Garage.

NOTE: Residential students (B, D, H, J, N, S, and T decals) may park in surface lots on the west side of campus between 4:30 p.m. and 8 a.m. Monday through Friday and from 4:30 p.m. on Friday until 8 a.m. Monday. Residential permits parked in surface lots after 8 a.m. are subject to being ticketed or towed at the owner’s expense.

For a complete listing of all traffic and parking regulations as well as potential fines and penalties, visit belmont.edu/ocs/parking.

TOP 10 WAYS to AVOID A PARKING CITATION

1. DO NOT park in visitor parking between 8 a.m. and 4:30 p.m. Monday–Friday. If you are a student or staff member who parks illegally in visitor parking, even to “just run in” for a few minutes, you will be ticketed and may be towed.

2. Register your vehicle and have your decal properly displayed on your vehicle. Whether you’re a campus resident, commuter or are just visiting, ALL vehicles parked on campus must display a valid Belmont permit. This includes motorcycles and bicycles. If you are a visitor to campus, please request a guest pass from Admissions, Campus Security or the department you’re visiting. Students, faculty and staff can register on MyBelmont and pick up their stickers in Campus Security.

3. Park ONLY where your permit allows. Your parking decal or visitor pass will state exactly where you can park, and you have the handy map in this brochure as another guide. Be sure to park only in lots or spaces specified by your permit type. And, again, don’t park in lots or spaces reserved for campus visitors.

4. Did we mention park only where your permit allows? Schedule accordingly! Don’t schedule classes, job hours, internships, etc. without first calculating the time it will take to reach your vehicle in its pre-assigned location.

5. Be a good neighbor. Students, faculty and staff are expected to park on campus rather than on streets in surrounding neighborhoods. Please be considerate of our neighbors. Park in your designated area on campus rather than on neighborhood streets, drive safely and be attentive for children, pedestrians and pets that may be in the area.

6. Be a safe driver. Roundabouts are intended for traffic, not drop off, waiting or parking. Be considerate of those around you. And the garage speed limit is 8 mph for a reason—slow down and watch for pedestrians in the garages and in crosswalks across campus. They have the right-of-way.

7. Do not park overnight in the west campus surface lots unless you are using the library. With the exception of those actively using the library, overnight parking is prohibited in the Leu and Library lots.

8. Don’t back into spaces. Park with the nose of the vehicle facing forward. Cars backed into spaces prevent officers from easily seeing parking decals and will result in a citation.

9. Avoid spaces reserved for persons with disabilities. Parking in these spaces without both a valid Belmont parking permit AND a state issued ADA hang tag or license plate will result in a parking citation. If you have a state-issued disability tag or placard and intend to utilize disability parking spaces on campus, you must provide a copy of your state-issued disability parking permit and documentation showing that the permit is issued in your name when picking up your decal. Have a temporary mobility impairment? Contact Disability Services or Human Resources for assistance.

10. Need to load/unload equipment? Ask permission first. If you need to load or unload equipment, you may be permitted to do so briefly—no longer than 10 minutes—as long as you are actively loading/unloading, do not impede the flow of traffic and you contacted Campus Security to obtain permission first.