



Freeman Hall, 1st Floor
www.belmont.edu/registrar
 Phone: 615-460-6619
 Fax: 615-460-5415

Withdrawal Permission Form

Semester/Year _____

Return form with signatures to Belmont Central.

Students are required to reapply through the Office of Admissions if absent or not enrolled for a semester.

Please Print:

Name _____

Belmont ID# _____ Phone # _____ Major _____

Address: _____

City _____ State _____ Zip _____

Do you live in campus housing YES _____ NO _____ Housing name & number _____

PO Box YES _____ NO _____ If yes box number _____

Are you a recipient of any Athletic scholarships YES _____ NO _____

Are you a recipient of Title IV Financial Aid YES _____ NO _____

As a Title IV recipient, I understand that in accordance with Federal regulations, all or a portion of my loans or grants may be removed from my account. In the event funds are removed, I agree to pay any outstanding charges that result from this federal calculation. According to Belmont policy, institutional scholarships and grants may be removed thus creating additional charges for which I am responsible. Furthermore, if there are charges which I have incurred that have not yet posted to my student account, I understand and agree that I am responsible for these charges. _____ (*Student initials*)

Please give your reason for withdrawing. Your response will be held in confidence. If more space is needed please use the back of this form.

Student Signature: _____ **Date:** _____

Note: It is the student's responsibility to have this form signed by the departments listed below.

Student Financial Services _____ Date _____

Residence Life Signature _____ % of refund _____ (if applicable) Date _____

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OFFICE USE ONLY

Effective withdrawal date _____ Institutional refund % of tuition if applicable _____

Belmont Central signature _____ Date _____

Registrar Office signature _____ Date _____

Date of withdrawal becomes effective upon return of this form to Belmont Central with all the required signatures. Refer to the Belmont website and review the catalog for the complete policy on withdrawals/refunds.