



Request for Change of Major Form

Please complete information in Sections I & II, and submit the form to the new academic department. This form functions as a change and/or declaration of a major, minor, emphasis and degree. The following academic departments require specific program admission standards independent of the university admissions requirements: University College, College of Business, School of Music, College of Music Business, and School of Nursing. Students should submit completed forms to Belmont Central. If the academic department remains unchanged, please have that department representative to sign below.

Section I:

Name: _____ Belmont ID: _____
Phone Number(s): _____ Email address: _____
Current Major: _____ Current Minor: _____
Current Advisor: _____ Current Emphasis: _____

Section II:

Please indicate proposed action: Add Drop Change
Major: _____ Degree: _____
(BA, BS, BM, BBA, BFA, BSN, BSW or no change)
Second Major (if applicable): _____ Double Degree (if applicable): _____
Minor(s): _____ Emphasis or Concentration: _____
Comments:

Section III:

Read and answer questions #1-2. Answer #3 (if applicable).

- 1) Are you seeking licensure? Yes or No
- 2) Education majors only, please indicate the track: (check one box for items a-d)
 - a. Degree: BA or BS
 - b. Track: MAT (Full time) Montessori Special Education
 - c. Internship (Part time): Yes or No
 - d. Grade Level: PreK-3 4-8 7-12 K-12
- 3) Are you a student-athlete? Yes or No
If yes, please obtain initials of the Athletic Academic Coordinator. _____ (initial) _____ (date)

Section IV:

I understand my degree requirements are in accordance with the effective catalog in which I entered Belmont University or the active catalog upon graduation from the university. As stated in the catalog, the "general policies and procedures" in the latest edition are always applicable to all students. When requesting to deviate from the curriculum, I acknowledge it is my responsibility to review the catalog and verify with my academic advisor prior to taking action. By changing my major, I acknowledge that any courses earned previously may not apply toward the new major and could delay the anticipated graduation date. For more information, go to www.belmont.edu/catalog.

Signature of Student: _____ Date: _____

The completed form is presented to the authorized departmental individual and submitted to Belmont Central.

Authorized academic department representative _____ (Signature) _____ (Date)
Belmont Central representative _____ (Signature) _____ (Date)