

Belmont University Commencement Special Services Request Form

Summer Commencement: August 10, 2018

Deadline for Request: Friday, July 13, 2018. *It may not be possible to honor requests made after the deadline.*

This form is to be completed and submitted by the Graduating Student:

Graduate's Last Name: _____ First Name: _____
BUID: _____ Phone: _____
Email: _____ Degree/Major: _____

SPECIAL SERVICES REQUIRED FOR THE GRADUATE:

I, as the graduate, require special services for myself: YES NO

- Will you require wheelchair access? _____ YES _____ NO
- Will you require signing services? _____ YES _____ NO
- Do you have a service animal? _____ YES _____ NO

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SPECIAL SERVICES REQUIRED FOR A GUEST OF THE GRADUATE:

It is a GUEST attending my graduation who will require special services: YES NO

- Will your guest(s) require wheelchair access? **YES or NO** (circle) How many wheelchairs? _____
- Will your guest(s) require special seating accommodations due to limited mobility? **YES or NO**
 - How many of your guests will require special seating accommodations? _____.*Special seating passes will be issued to provide a guest needing special assistance reserved seating on the concourse level of the Curb Event Center Arena. All other seating is general admission.*
- Will your guest require sign language services? **YES or NO**
- Will you guest require a handicap parking placard? **YES or NO**
Please note that a government issued parking placard will also allow guests to park in the handicap reserved garage. Please contact the Campus Security with further questions. 615-460-6617 <http://www.belmont.edu/ocs/parking/index.html>

A. Would you like the special service packet to be mailed? YES NO

Special Service Packets will be mailed to the address provided below two weeks prior to the commencement ceremony.

Name _____ Street _____
City _____ State _____ Zip _____

B. Would you like to contact our office at registrar@belmont.edu or 615-460-6619 to confirm you will pick up your Special Service Packet? YES NO

*Graduates may submit this form **in person** to Belmont Central, via **email** to registrar@belmont.edu, **fax** to 615-460-5415, or **mail** to: Office of the Registrar - Gabhart Student Center - 1900 Belmont Blvd – Nashville TN 37212.*