



Office of the Registrar

Tennessee Education Lottery Scholarship (HOPE Scholarship)

HOPE Scholarship Appeals Guidelines

♦ Office of the Registrar ♦ 1900 Belmont Blvd. Nashville, TN 37212 ♦ 615-460-6193 ♦ 615-460-5415 ♦

The Tennessee Education Lottery Scholarship or HOPE Scholarship is awarded based on policies set forth by the Tennessee Student Assistance Corporation (TSAC). <http://www.tn.gov/CollegePays/>

TSAC **does not** grant the authority to allow appeals (**regardless of the circumstances**) for the following:

- GPA requirements for both initial and continuing eligibility.
- Score requirements for ACT, SAT, and GED tests.
- Limit on attempted hours or years of enrollment.
- Income limit for a Need-Based Supplemental Award.
- Residency status.

TSAC **does** allow for students who are denied eligibility to appeal the loss of the HOPE Scholarship due to the following:

- Withdrawal from the university.
- Failure to enroll within 16 months of high school graduation, home school completion, or GED test date.
- Failure to enroll for one or more required semesters.
- Other extenuating circumstances beyond your control (must be verifiable and thoroughly documented by authoritative sources).

Guidelines

- Appeal requests must be completed by the student. Appeals submitted by parent or legal guardian will only be accepted when the student is mentally or physically incapable of submitting the appeal.
- Appeals will not be reviewed until all of the following are received
 - Letter of appeal with detailed explanation
 - Supporting Documentation such as medical records, police reports, letters of reference, or other documentation to support the appeal
 - Appeals Request Form completed by the student including all contact information and signature.

REMEMBER: Appeals will not be reviewed without documentation of one's extenuating and/or personal circumstances. "Extenuating circumstances" must be beyond the student's control, and an "undue hardship" must be a condition far more serious than a result of inconvenience.

All appeals must be requested from you as a student in written form to the Institutional Review Panel for HOPE Scholarship Appeals within 45 days of eligibility status notification.

If, after reviewing the information above, you feel that you can meet the criteria for an appeal, please complete the HOPE Scholarship Appeals Form. Make sure you supply all information requested, sign and date the form, attach all appropriate documentation, submit the form to the Office of the Registrar, and keep a copy of the form and all documentation for your records.