Belmont University Faculty Annual Review 2015

Name: Tracy Ann Rokas

Title: Associate Provost for Assessment and Institutional Research/Assistant professor of Social Sciences

College and Department: 00

Faculty Information

<table>
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<tr>
<th>Information</th>
<th>Date</th>
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<tr>
<td>Hire Date:</td>
<td>1/1/2012</td>
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<tr>
<td>Rank:</td>
<td>Assistant Professor</td>
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<td>Tenure Status:</td>
<td>Non-Tenure Track</td>
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<td>Tenure Eligible Year:</td>
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<td>Date Tenure Attained:</td>
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<td>Sabbatical Begin Date:</td>
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<td>Sabbatical Type:</td>
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Narrative on Teaching:

I am a firm believer in active learning, and I try to maintain a very lively and interactive classroom. To me, teaching is not about lecturing to students; it is about presenting theories, concepts, and empirical material to students in a way that they can integrate this information into their own life experience. I try to accomplish this not only in my presentations and lectures, but in the questions that structure classroom discussion and, particularly, in writing assignments. For example, the culmination of my Political Ideologies class is a paper in which each student must sketch his or her own political ideology, as well as how this approach compares to two major contemporary ideologies of our world. I have similar writing assignments in my other courses as well.
**Narrative on Scholarship:**

Scholarship is a core activity of the university, and all faculty members are expected to be productive scholar/artists. Faculty service is the foundation upon which effective shared governance is nurtured at the University. All faculty members are expected to engage in activities at the department, college/school, and university levels that contribute in a substantial manner to the important work of the institution.

**Narrative on Service and Community Engagement:**

Service and Community Engagement is a teacher’s continuous process of giving back to the communities around you from the time of recruitment until retirement. It is expanding one’s academic knowledge and experiences to help students grow.

**College Level Document Upload(s):**

Faculty Workload Proposal - Draft I

**Current CV (Optional):**

Rokas.CV
Teaching

Academic Advising

Reporting Year: 2015

No. Undergraduate Advisees Spring: 5
No. Undergraduate Advisees Fall: 6
No. Graduate Advisees Spring: 3
No. Graduate Advisees Fall: 4

Description of Advising Efforts:
These students will be successful in their college career because of my outstanding abilities as an advisor.

Undergraduate Work Supervised

Reporting Year: 2015

Number of Times Served as Undergraduate Thesis/Exhibit/Recital Committee Member (not Chair): 2

Number of Times Served as Undergraduate Thesis/Exhibit/Recital Committee Chair: 1

Graduate Work Supervised

Reporting Year: 2015

Thesis/Exhibit/Recital Committee Work
Number of Times Served as Thesis/Exhibit/Recital Committee Member (not Chair): 2
Number of Times Served as Thesis/Exhibit/Recital Committee Chair: 1

Doctoral Projects Committee Work
Number of Times Served as Doctoral Project Committee Member (not Chairing): 1
Number of Times Served as Doctoral Project Committee Chair: 1
Curriculum Development Activity

Brief Title of Curriculum Development Activity: Development of a New Minor
Status History: In Progress
Status Date: 09/2015
Type of Curriculum Development Activity: Other
Other Type (if Applicable): Development of a new minor
Description of Curricular Development Activity:
In the process of developing a new minor, Global Information and Social Enterprise Studies, for the Sociology department.

Course-Based Assessment Activities

Brief Title of Course-Based Assessment Activity: Discipline-Based Assessment Activities
Status: Completed
Status Date: 05/2015
Type of Course-Based Assessment Activity: Discipline-Based Assessment
Other Type (if Applicable):
Description of Course-Based Assessment Activity:
I am program assessor for my department. I absolutely love working with the Assessment Team in OAIR, Tracy Rokas and Carol Smith.

Teaching Improvement Activities

Brief Title of Teaching Improvement Activity: SAIR Conference Attendance
Status: Completed
Status Date: 06/2015
Type of Teaching Improvement Activity: Conference attendance
Other Type (if Applicable):
Description of Teaching Improvement Activity:
The sessions at this conference did not pertain to my discipline, but the parties were a lot of fun!
Course Evaluations:

Spring Evaluations Upload: Course Evaluation Spring 2015_SOC 2015.docx

Fall Evaluations Upload: Course Evaluation Fall 2015_SOC 4000.docx

Summer Evaluations Upload: Course Evaluation Summer 2015_SOC 3510.docx

Courses Taught

<table>
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<tr>
<th>Term</th>
<th>Course Title</th>
<th>Course Number</th>
<th>Max Enroll</th>
<th>Credit Hours</th>
<th>Delivery Method</th>
<th>Link to attached syllabi</th>
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Scholarship I

Scholarly Books

Bibliographical Reference:

Status of Work: Contracted
Status Date: 05/2015
Scope of Work: International
Peer Reviewed: Yes
Editor: Sullivan, Bryce F
Primary Indicator: Selected

Book Chapters

Bibliographical Reference:

Status of Work: Published
Status Date: 03/2015
Scope of Work: International
Peer Reviewed: Yes

Journal Articles

Journal Article Type: Academic journal article

Bibliographical Reference:

Status of Work: Published
Status Date: 04/2015
Scope of Work: National
Peer Reviewed: No
Case Studies

Bibliographical Reference:

Status of Work: In Press
Status Date: 09/2015
Scope of Work: International
Peer Reviewed: Yes

Oral Histories

Title: An Oral History of Belmont Since 1984 with Jennifer Ervin

Status of Work: Published
Status Date: 06/2015
Scope of Work: Regional
Peer Reviewed: Yes

Additional Information:
Ervin, J. (2014, December 19). Interview by Tracy Rokas [Tape recording]. Davidson County’s Oral History Program, Belmont University, Nashville, TN.

Scholarly Translations

Title: *Gender Trouble*

Status of Work: Published
Status Date: 05/2015
Scope of Work: National
Peer Reviewed: Yes

Additional Information (bibliographical or regarding dissemination of work):
**Extended, Complex Creative Works**

Title: Appeared in “Chorus Line” on Broadway

Status of Work: Published/Performed/Exhibited

Status Date: 07/2015

Scope of Work: National

Peer Reviewed: No

Type of Extended, Complex Creative Work: Dance Performance

Other Type:

Additional information (bibliographical or regarding dissemination of work):

Performed the role of "Sheila" in Chorus Line on Broadway in New York, NY. Received standing ovation.

**Patents**

Brief Title of Patent: Wi-fi enabled tap shoes

Status of Work: Accepted

Status Date: 08/2015

Additional Information:

Scholarship II

Presentations to External Audiences

Presentation Title: The Wonderful World of Assessment and Institutional Research
Status of Work: Presented
Status Date: 06/2015
Scope of Work: National
Peer Reviewed: Yes
Type of Presentation: Other
Other Type: Break-Out Session
Organization or Conference at which you presented: American Association for Institutional Research (AIR)
Additional Information:
Conference held in Las Vegas, Nevada June 6-10, 2015.

Sessions and Panel Discussions

Session or Panel Discussion Title: We Crunch Data for Breakfast
Status of Work: Presented
Status Date: 05/2015
Scope of Work: Regional
Peer Reviewed: No
Type of Session or Panel Discussion: Chairing (establishing topic, speakers and content)
Other Type (if applicable):
Additional Information:

Creative Works

Title of Creative Work: Choreographed the musical Grease
Status of Work: Published/Performed/Exhibited
Status Date: 02/2015
Scope of Work: Local
Peer Reviewed: Yes
Type of Creative Work: Dance Choreography
Other Type (if applicable):
Additional Information:
Choreographed the musical production of Grease at Belmont University.

Other Publications
Title: How to Put Together a Doll House on Christmas Eve
Status of Work: Contracted
Status Date: 09/2015
Scope of Work: State
Peer Reviewed: No
Additional Information (bibliographical or regarding dissemination of work):
Authored instructions on how to put together a doll house on Christmas Eve for Mattel Toy Company.

Software Development
Title: App for IR and Assessment Professionals
Status of Work: In Development
Status Date: 09/2015
Peer Reviewed: Yes
Additional Information:
Developing an app (suitable for Android and Apple) to assist IR and Assessment Professionals.

On-Campus Presentations
Title: Music and Discourse Lecture
Status of Work: Accepted
Status Date: 06/2015
Scope of Work: Local
Peer Reviewed: Yes
Type of On-Campus Presentation: Peer reviewed symposium presentation
Other Type:
Additional Information: Will present at the Humanities Symposium later this fall.

**Principally Authored Grants**

Title: Factors Affecting Urban Development
Status of Work: Awarded
Status Date: 03/2015
Type of Grant: Research Grant
Scope of Work: National
Peer Reviewed: Yes
Additional Information:
This grant will bring prestige and big bucks to the university.
Scholarly and Creative Activities

Written Works

Title: Assessment Roadmap
Status of Work: In Press
Status Date: 02/2015
Scope of Work: International
Peer Reviewed: Yes
Type of Written Work: Professional Blog or Website
Other Type (if applicable): 
Additional Information: Professional blog for assessment professionals

Educational Materials

Title: How to Create an Awesome Survey in Qualtrics
Status History: Developed
Status Date: 03/2015
Peer Reviewed: No
Type of Educational Materials: Instructional Video
Other Type (if applicable): 
Additional Information: 
Step by step instructions for creating a basic survey in Qualtrics.

Assessment Activities

Brief Title of Assessment Activity: Assessment of General Education Courses
Status History: Conducted/Created/Completed
Status Date: 07/2015
Scope: University
Additional Information:
Lead assessment team in our department of general education courses we offer.
Citations in Others’ Work

Brief Title of Citation: “Hamsters make better pets than lab rats”
Status History: Published/Appeared
Status Date: 09/2015
Scope of Citation: Local
Additional Information: Citation appeared in an article in The Tennessean, Op/Ed column, page 4, Monday, Sept 21 2015.

Professional Certifications and Licenses

Brief Title of Certification or License: Certified Business Analysis Professional (CBAP)
Status: Awarded
Status Date: 04/2015
Type of Professional Certification/License: Discipline-related professional certification
Other Type (if applicable):
Additional Information: Awarded by the International Institute of Business Analysis (IIBA)

Presentations and Performances

Title: Violin 101
Status: Presented
Status Date: 08/2015
Scope: Local
Peer Reviewed: No
Type of Presentation or Performance: Workshop for local school(s)
Other Type (if applicable):
Additional Information: Presented a beginning violin workshop at Eakin school for 2nd graders.
**Grants**

Title: Prevention through Education and Outreach

Status of Work: Submitted

Status Date: 06/2015

Scope of Work: National

Peer Reviewed: Yes

Type of Grant (Non-funded grant submission, evaluation of state or federal grant, funded grant submission): Evaluation of state or federal grant

Other Type (if applicable):

Additional Information: A fabulous opportunity for the university.

**Accreditation Documents**

Title: Chair, Faculty Credentials Committee, SACS

Status of Work: In Progress

Status Date: 02/2015

Scope of Work: University

Additional Information: Leading the SACS Faculty Credentials committee.

**Trademark**

Title: “From Here to Anywhere”

Status of Work: Awarded

Status Date: 03/2015

Additional Information:

Developed and trademarked this amazing slogan for Belmont University's marketing initiative.
**Service**

**Department Service**

Brief Title of Service: Curriculum Committee

Dates Active: 01/2015 to 12/2015

Type of Service: Committee Membership

Description of Service: Served on department curriculum committee

**College Service**

Brief Title of Service: Humanities Symposium Committee

Dates Active: 03/2015 to 10/2015

Type of Service: Committee Membership

Description of Service: Served as a member of the college’s Humanities Symposium Committee

**University Service**

Brief Title of Service: Tenure, Promotion and Leave Committee

Status: Ongoing

Dates Active: 09/2015 to Present

Type of Service: Committee Membership

Description of Service: Served as a member of the university’s TPL committee

**Administrative Duties**

Brief Title of Duties: Department Chair

Status: Ongoing

Dates Active: 06/2015 to Present

Scope: Department

Administrative Title: Chair, Sociology Department

Description of Duties: Served as chair of the sociology department

Significant Outcomes: Provided leadership in developing new curriculum
**Student Orgs Sponsorship and Advising**

Brief Title of Duties: Student Organization Advisor  
Dates Active: 2015 to Present  
Student Organization Advised or Sponsored: International Justice Mission  
Number of Hours Spent Advising/Sponsoring: 3 hours per week  
Description: Provided leadership for the International Justice Mission organization

**Course Based Community Engagement**

Course Number/Section/Semester: SOC 3260.01/Fall 2015  
Reporting Year: 2015  
Course Title: Family Problems and Social Change  
Course Enrollment: 15  
Description of Service: Worked with Family and Children’s Services

**Board Based Community Engagement**

Name of Organization: Alive Hospice  
Status: (Ongoing, Completed): Ongoing  
Dates Active: 01/2015 to 12/2015  
Description of Service: Served as board member

**Other Acts of Community Engagement**

Name of Organization: Hillsboro/West End Neighborhood Association  
Reporting Year: 2015  
Description of Service: Served on home tour committee

**Service to Professional Organizations**

Brief Title of Service Activity: SAIR Hospitality Committee  
Status: Ongoing
Dates Active: 03/2015 to 10/2015

Type of Service: Conference Chair/Planner/Coordinator

Scope: Regional

Description of Service: Served on Hospitality Committee for SAIR yearly meeting

Church Involvement

Brief Title of Service Activity: Member of Choir

Reporting Year: 2015

Type of Service Activity: Service

Description of Church Involvement: Member of choir at St Ann Catholic Church


**Credentials**

**Academic Degrees**

Date Attained: 05/2015
Degree: PharmD
Highest Degree in Field: Yes
University/School: Belmont University
Discipline(s): Pharmacy

**Professional Development**

Brief Title of Professional Development Activity: Reconnect Tennessee Workshop
Status: Completed
Status Date: 09/2015
Organization: State of Tennessee
Total Hours: 8
Total CEUs: 2
Description of Activity: Tennessee’s initiative to help adults enter higher education so that they may gain new skills, advance in the workplace, and fulfill lifelong dream of completing a degree or credential.

**Relevant Coursework Completed**

Course Name: PHI 3160 Metaphysics
Credit Hours: 3
Institution Name: Belmont University
Status: Completed
Status Date: 06/2015
Course Description: A study of basic theories about the nature of reality, mind-body problems, the nature of the self, freedom and determinism, and the question of immortality.
**Professional Certifications**

- **Title of Certification:** Certified Research Administrator (CRA)
- **Status:** Attained
- **Status Date:** 05/2015
- **Issuing Authority:** Research Administrators Certification Council
- **Expiration Date:** May 5, 2020
- **State:** TN
- **Description:** The CRA Body of Knowledge covers four areas: (1) Project Development and Administration; (2) Legal Requirements and Sponsor Interface; (3) Financial Management and (4) General Management.

**Professional Memberships**

- **Professional Organization:** Southern Association for Institutional Research
- **Year of First Affiliation:** 2010
- **Description:** SAIR is dedicated to the advancement of research leading to improved understanding, planning and operation of institutions of post-secondary education.

**Awards and Honors**

- **Title of Award or Honor:** Chaney Distinguished Professor Award
- **Date Awarded:** 5/2015
- **Awarding Organization:** Belmont University
- **Award Amount (if applicable):** $2,000
- **Description of Award or Honor:** Awarded each year to a faculty member who best represents the vision of the university to be a “premier teaching institution.”