Belmont University
Change of Campus Mail Address & Mail Forwarding Form

Complete, sign and drop in campus mail prior to moving out. Mail will be returned to sender, after residence halls close, if no forwarding address is provided. Please remember to notify your correspondents of your change of address.

Name: _____ Current Phone #: _____

Current Residence Hall & Room Number: _____

Forwarding Address:

Street Address: _____ Apt. #: _____

City:_____ State:_____ Zip Code:_____
Phone #:( )_____

Date to begin forwarding: _____
(month) (day) (year)

By signing this form I understand the following:

- Mail can not be forwarded without a signature
- All mail will be forwarded for a period of 3 months
- Mail can not be forwarded over Spring Break or the Christmas Holidays
- Mail will be forwarded once my address has been verified with a mail center employee

Signature:_____