To begin the process:

1. Consult with your advisor to determine if you have met the requirements for a personal interview and if your health professional schools ask for a committee letter. Requirements to have a pre-professional meeting include the completion of the majority if not all of the pre-requisite course work and a planned date to take the appropriate pre-professional aptitude test for your area of interest.

2. Select a minimum of four professors - three from the College of Sciences and Mathematics and one from any other area. You should have had at least one class if possible with each of the professors (your advisor should be one of the committee members). Please make personal contact with each professor you select before submitting this form for processing.

3. Present this form to the administrative assistant of the Department of Biology by January 22, 2016. Late forms will not be accepted. The meeting time should be scheduled for any week day at 10:00. If a professor you have selected cannot meet at the 10:00 time, then another professor should be asked to fill in. The committee members will be contacted and a date will be scheduled for the meeting. You will be advised by e-mail and/or telephone of this information.

Please complete the section below and submit to the administrative assistant of the Department of Biology when you are ready to schedule your committee evaluation meeting:

Student Information:

Today’s Date_________________ Graduation Date_____________________________

Full Name_______________________________

Day phone number ____________________ Email ______________________________

AMCAS # ________________________ BUID ________________________________

Major _________________ Minor ________________ Emphasis ________________

Committee Members: (At least four members chosen must be currently teaching on campus.)

1) __________________________________ 2) __________________________________
   Advisor/Chair Department Name Department

3) __________________________________ 4) __________________________________
   Name Department Name Department

5) __________________________________
   Name Department

List a minimum of 5 calendar dates at 10:00 am when the student can meet for an hour.

_________________________________________ _________________ _________________ _________________ _________________