

BELMONT UNIVERSITY
REQUEST FOR NEW FUND/ ACCOUNT

Date: _____

Please supply the information requested on this for to Finance/Accounting. A fund number or account will be assigned on the basis of the information given and returned to you as soon as possible.

DONOR: _____

Purpose of Monies: _____

FUNDS TO BE CREDITED

- UNRESTRICTED: Funds can be used for current expenditures for any institutional purpose.
- RESTRICTED: Funds can be used for current expenditures but are limited to the specific purposes designated by the donor.
- UNXEPENDED PLANT: Funds can be used for capital items as designated by the donor
- ENDOWMENT: Principal (gift) must be invested. Income from the investment can be used only for the specific purpose designated by the donor.
- AGENCY: These funds belong to organizations related to the University and are administered by those organizations.

OTHER: Please specify

Title: _____

Number Assigned: _____

Signature: _____