TUTOR REQUEST FORM

Date: ________________

Name: ____________________________________________________________________ Major: ____________________________________________________________________

Email: ____________________________________________________________________ Phone: ____________________________________________________________________

If request approved, may we give your phone number to the tutor?  Yes _____ No _____

Course(s) in which tutoring is requested: ____________________________________________________________________

Professor/Instructor’s Name: ____________________________________________________________________

Have you spoken to your professor about this? YES____ NO____

Reason for Request:

☐ Organization  ☐ Reading Comprehension

☐ Content Understanding  ☐ Other__________________________

If requesting tutorial assistance in mathematics, foreign languages, writing or Integrated Accounting Principles/Accounting Principles I & II, please respond to the following:

Have you sought free tutorial assistance through the Math Lab, the Language Learning Center, the Writing Center or from a member of Beta Alpha Psi in the College of Business Administration? Yes _____ No _____

If yes, why are you seeking additional tutorial assistance?

___________________________________________________________________________

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This section to be completed by GPS Staff only:

Status of Request: Dispensation? (circle which ones apply)

Learning centers / group tutoring/ individual tutor/professor/online tutoring

Staff Member: _______________________________

Date of Dispensation: ____________